Castilleja TDM Monitoring

Fall 2023

Prepared for:
Castilleja School

December 15, 2023

SJ23-2211

FEHR PEERS

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1. Executive Summary

The Castilleja TDM Monitoring Report satisfies the COA requirement related to monitoring the number of trips and travel conditions to and from Castilleja. The key findings are listed below:

- Within six (6) months following the effective date of the City Council's action on the Castilleja project, Castilleja submitted their Final TDM Plan to the City of Palo Alto for review in accordance with the City's *Condition of Approval* ("COA") 20. The intent of the plan is to reduce AM peak hour and daily vehicle trips, and parking demand at the School to ensure compliance with the Conditions of Approval.
- For the Fall 2023 monitoring period, there were 891 average weekday (Monday to Friday) daily trips which is below the trip cap of 1,198 daily trips and 264 average AM peak hour[1] trips which is below the trip cap of 383.
- During the 7:00 – 9:00 AM arrival period, the mode split was as follows:
    - 57 percent of all students used alternative transportation modes (bike, walk, school bus/shuttle, and carpool).
        - 29 percent of all students used the School's Caltrain shuttle or school buses to get to campus.
        - 9 percent of all students walked to campus.
        - 8 percent of all students rode bicycles to campus.
        - 11 percent of all students carpooled to school (8 percent were dropped off by a parent or guardian and 3 percent carpooled with a student and parked on campus).
    - 43 percent of all students arrived at campus in private vehicles by driving alone or being driven alone.
    - 54 percent of all students arrived at school in a private vehicle either carpooling with other students or alone.
        - 47 percent of all students were dropped off in a private vehicle with an observed vehicle occupancy of 1.07 students per vehicle (39 percent dropped off alone and 8 percent carpooling with another student).
        - 7 percent of all students drove to campus by themselves or with other students and parked on campus (4 percent drove alone and 3 percent carpooled with other students).
- Parking demand at the School was determined based on the combined peak occupancy of the three on-campus parking lots and street frontages bordering the School. There are a total of 141 parking spaces in the on-campus parking lots and street frontages of the campus. The peak occupancy of 79 percent was determined based on hourly counts of the on-campus and on-street

[1] Peak hour refers to the hour with the highest vehicular volumes within the two-hour peak period (7:00 AM to 9:00 AM). Analysis for AM peak hour trips at driveways and adjacent streets utilizes the peak hour per the CUP.

parking areas which indicates there were available spaces on the campus and at the campus frontages and so there would not be a need to spill over into the neighborhood. The daily peak parking demand was 112 vehicles or 0.310 vehicles per student given an enrollment of 362 students.

2. Introduction

Located in Palo Alto, California, Castilleja School is an all-girls middle school and high school. The Bryant Street campus is bordered by Embarcadero Road to the north, Kellogg Avenue to the south, Bryant Street to the east and Emerson Street to the west. The current enrollment on the Bryant Street campus is 362 students (Fall 2023) which includes 7th through 12th graders. All students in grades 7-12 are currently attending classes in-person at the Bryant Street campus. The 6th graders do not currently attend classes at the Bryant Street campus. Of the 362 students at the Bryant Street campus, 53% percent live within a 5-mile radius of campus.

The School's Conditional Use Permit ("CUP"), an entitlement permit approved in the City of Palo Alto *Record of Land Use Action*, dated June 6, 2022 ("RLUA"), requires that Castilleja meet trip cap targets of 1,198 average daily trips (ADT) and 383 average AM peak hour trips, to avoid traffic impacts. The trip cap targets apply for the weekdays when the School is in session, excluding holidays, event days, and non-school days (e.g., faculty work days).

Castilleja first adopted its *Transportation Demand Management Plan* ("TDM Plan") in 2013 and continues to update the TDM Plan to include programs and strategies to comply with the trip caps and other requirements in the CUP, reduce parking demand, and minimize school-related disruptions and intrusions into the nearby residential neighborhoods. Castilleja began to adhere to the trip cap beginning in the 2022-2023 academic school year and will do so every year going forward. In addition, each year the School will adopt a *TDM Operations Guide & Program Manual* to ensure compliance with the TDM Plan.

This report documents the programs in the current Castilleja TDM Plan and the ongoing TDM monitoring results including the mode split, driveway volumes (trip caps), and parking for the Fall 2023 monitoring period (July 2023 to October 2023). The sections are organized as following:

- Section 3: TDM Plan
- Section 4: Loading Areas, Driveways, and Roadways
- Section 5: Mode Split
- Section 6: Parking
- Section 7: Conditions of Approval Matrix with Report Index

3. TDM Plan

Castilleja's TDM Plan has been updated to comply with the City's Condition of Approval ("COA") 20 that requires the preparation of a TDM Plan. The intent of the Plan is to reduce AM peak hour and daily vehicle trips, and parking demand at the School. The TDM Plan serves as a publicly available resource to inform interested parties of the School's transportation-related requirements and activities to meet the CUP requirements. The following sections summarize the scope of the TDM Plan.

3.1 Scope of TDM Plan

The goal of the TDM Plan is to ensure that the School meets the average daily and average AM peak hour trip caps set by the City. Castilleja's TDM Plan describes the required mitigation strategies as well as other programs and activities the School uses to reduce vehicle trips. The major mitigation strategies include:

- Mode of Travel - The mode split mitigation strategies focus on developing incentive programs to encourage carpooling and non-vehicular travel modes, providing shuttle services, and not allowing juniors to drive.
- Communication and Education - Mitigation strategies such as increasing awareness of TDM programs through newsletters, assisting in the development of carpools, provisioning transportation alternatives by geographic area, and hosting events to encourage and promote the use of alternative modes are included in the Plan.
- Traffic Operations and Management – Traffic operations mitigation strategies include registering student and faculty/staff cars, traffic control during the morning peak, and ongoing traffic and parking monitoring. Beyond the TDM strategies, the TDM Plan describes how the School intends to address violations and enforcement.
- Parking Management - Parking strategies consist of School policies related to assigning parking areas by user type and the use of off-site lots and/or satellite parking areas.
- Summer Camp and Event Traffic Management - Summer camp mitigation strategies build off the strategies used during the academic year such as School personnel to manage daily drop-off/pick-up and providing drop-off/pick-up instructions to families. Special event mitigations include use of Spieker field for parking, providing shuttles from off-site or remote parking, and using traffic control personnel where necessary.

The *TDM Operations Guide and Program Manual* is the tool used to implement the TDM Plan and documents the strategies used to successfully reduce the number of daily and AM peak hour trips and minimize the transportation effects on the neighborhood. The *TDM Operations Guide and Program Manual* will be updated annually and describe the TDM Plan strategies for a given year.

In addition to the programs discussed above, the TDM Plan includes the following additional strategies:

- Develop a comprehensive incentive program for faculty, staff, and students for carpooling and using alternative means of transportation. (COA 25 a xxi, 21 a)
- Juniors are not allowed to drive to school, except that the School may make up to 5 exceptions at any given time. (COA 22m)
- At the beginning of *each semester*, Castilleja shall register all student cars, distribute I.D. tags, and review the traffic and parking policies with student drivers. (COA 25 a. x)
- At the *beginning of every school year*, Castilleja shall set aside scheduled time for all faculty and staff to register their cars, receive an I.D. tag and review the traffic and parking policies. (COA 25 a. ix)
- Provide bicycle safety education for students, parents, and staff to encourage students and staff to ride bicycles to and from school (MM 7a 16)
- Host school-wide bicycle encouragement events (such as competitions, incentives, and other fun events) to support biking, walking, carpooling, and transit use. (MM 7a 17)

3.2 TDM Monitoring and Reporting

The School is required to prepare monitoring reports for submission to the City of Palo Alto three times per academic school year until the School has reached maximum enrollment (or 5 students below maximum enrollment) for 2 years and has consistently met the average daily and AM peak hour trip caps. Once the School reaches maximum enrollment for two consecutive years and has consistently met the trip cap requirements, the School will only need to prepare monitoring reports twice a year. The schedule for conducting and submitting monitoring reports is shown in **Table 1**.

Castilleja currently collects TDM program data using the following methods:

- Driveway Traffic Counts: permanent vehicle counter devices installed on all campus driveways that electronically track all vehicles entering and exiting the campus. The counters collect the data in 15-minute intervals and the information is stored electronically[2].
- Bike, School Bus/Shuttle Usage: daily counts are collected on the number of students using School bus/shuttle and the number of bikes on campus.

In addition to the above methods, Fehr & Peers also collected field data, evaluated ongoing trends, and assessed the success of TDM programs, all of which is summarized herein. These additional methods include the following and are described in more detail in Sections 4 through 6 of the report.

- Campus driveway calibration (as summarized in **Section 4.2.3**, below) and
- Neighboring street daily volume counts over a 7-day period (as reflected in **Table 6 and 7**)
- Mode split counts at campus driveways (as reflected in **Chapter 5**)
- Parking occupancy counts (parking demand) (as reflected in **Chapter 6**)

[2] The permanent electronic counts were calibrated using the third party counts collected at the loading areas and driveways as described in **Section 4.2.3**.

Table 1: Monitoring Schedule

Season	Monitoring Period	Monitoring Report Due Date
Report three times per academic school year		
Fall 2022[1]	July to October	December 15, 2022
Winter 2023[2]	November to February	April 15, 2023
Spring 2023[3]	March to June	August 15, 2023
Fall 2023[4]	July to October	December 15, 2023
Winter 2024	November to February	April 15, 2024
Spring 2024	March to June	August 15, 2024
Report two times per academic school year[4]		
Winter	July to December	February 1
Spring	January to June	August 1

Note:
1. Analysis for Fall 2022 was conducted and submitted to the City of Palo Alto in December 2022.
2. Analysis for Winter 2023 was conducted and submitted to the City of Palo Alto in April 2023. Since the roadway count equipment was damaged by street sweepers, an updated Winter 2023 report was submitted on May 19, 2023, with new roadway counts.
3. Analysis for Spring 2023 was conducted and submitted to the City of Palo Alto in August 2023.
4. This report due December 15, 2023, satisfies the monitoring requirements for Fall 2023.
5. The schedule for reporting two times per academic school year is dependent on Castilleja meeting maximum enrollment for two consecutive years and having consistently met the trip standards.

Source: Castilleja School TDM Plan, 2022.

3.3 Special and Major Events

For the Fall 2023 semester, there were 49 days where school was in session, all of which were in person days. The breakdown of school days and holiday or event days is shown in **Table 2**.

Table 2: Breakdown of School/Non-School Days in Semester

Type	Number of Days in Fall 2023 Semester
In Session School Days	49[1]
School Holidays	3
Week Breaks	6
Event Days	12 events over 11 days
Number of Weekend Days	36
Remote School Days	0
Faculty Work Days	2

Notes:
1. Of the 49 in session school days, 41 days were non-event days.

Source: Castilleja, 2023.

Castilleja hosts special events throughout the school year including school performances, athletic events, school hosted holiday celebrations/events, commencement, and events for prospective or newly admitted students and their families. Under the new CUP, the School is allowed to hold up to 50 special events and 5 major events per school year. Special events are events that attract 50 or more guests. Below is a list of required parking approaches from MMRP 4a based on the number of expected guests, which is also subject to modification based on the time of day the event takes place. A full list of events and associated parking strategies is listed in **Appendix A**.

- 50 – 80 guests during instructional hours[3]: Develop a parking plan
- 80+ guests during instructional hours: Develop a parking plan, utilize traffic monitors, offer shuttle service to Caltrain
- 160+ guests outside of instructional hours: Develop a parking plan, utilize traffic monitors, offer shuttle service to Caltrain, provide satellite parking locations (if available)
- Fewer than 160 guests outside of instructional hours: Allow parking on on-site lots

During the monitoring period covered by this report, 11 events occurred at the School. The events, dates and time, attendance, and parking strategy for these 11 events are listed below in **Table 3**.

Table 3: Castilleja Special Events from July to October

Event Name	Event Date	Event Time	Event Size	TDM Parking Plan
New 6th Grade Family Welcome	Saturday, August 19, 2023	2:00 – 4:00 pm	100+	Campus lots, campus curbside, traffic monitors.
6th Grade on campus for MS Family Orientation	Wednesday, August 23, 2023	9:00 am – 3:00 pm	50 – 100 guests	Cars will not be parked on-site. Parents will be dropping students. Traffic monitors.
Opening Day Tie Ceremony	Thursday, August 24, 2023	8:00 am - 3:30 pm	Major events	Spieker field, Caltrain shuttle, remote parking, campus curbside, traffic monitors.
Sports Event: MS Swim Meet	Tuesday, September 12, 2023	3:45 pm – 6:45 pm	100+ guests	Spieker field, campus lots, campus curbside, traffic monitors.
Back to School Night	Thursday, September 14, 2023	5:30 pm – 9:00 pm	Major events	Spieker field, Caltrain shuttle, remote parking, campus curbside. 10 parking attendants.
Sports Spirit Week Games & US Field Day	Friday, September 22, 2023	3:00 pm – 8:00 pm	100+ guests	Spieker field, campus parking lots, campus curbside. 4-6 parking attendants.
6th Grade Students Visiting Campus Spirit Week	Friday, September 22, 2023	8:45 am - 3:15 pm	50 – 100 guests	Cars will not be parking, just dropping Students. 3 Castilleja parking attendants.

[3] Instructional hours are from 7:00 AM to 6:00 PM Monday through Friday.

Event Name	Event Date	Event Time	Event Size	TDM Parking Plan
Reunion Saturday Lunch and Talk	Saturday, October 7, 2023	9:00 am – 2:00 pm	50 – 100 guests	Campus parking lots, campus curbside.
US Preview for 8th Grade Families	Wednesday, October 11, 2023	6:30 pm – 8:00 pm	100+ guests	Campus lots, campus curbside. 3 Castilleja parking attendants.
Middle School Social	Friday, October 13, 2023	4:00 pm – 8:00 pm	100+ guests	Spieker field, campus lots. 3-4 Castilleja parking attendants.
Middle School Admissions Open House	Saturday, October 14, 2023	9:00 am - 1:00 pm	100+ guests	Spieker field, campus lots, campus curbside, traffic monitors.
Keeping the Circle Green	Tuesday, October 24, 2023	6:00 pm - 8:00 pm	100+ guests	Spieker field, campus lots, campus curbside, traffic monitors.

Source: Castilleja, 2023.

4. Loading Areas, Driveways, and Adjacent Streets

This section documents the pick-up/drop-off area operations, driveway volumes, and adjacent street ADT. For the purposes of this report, driveways are defined as vehicle access points to campus and are located on Castilleja's property. There are three pick-up/drop-off loops (total of six driveways) on campus. The loops are described in more detail below. There are an additional three driveways that provide vehicular access to Castilleja's parking lots. Adjacent streets refer to the public streets bordering the campus. This includes Embarcadero Road, Bryant Street, Kellogg Avenue, and Emerson Street.

Analysis for loading areas, driveways, and adjacent streets is collected daily and during the morning and afternoon peak periods (7:00 AM – 9:00 AM and 2:00 PM to 4:00 PM). Per the CUP, the analysis for average AM peak trips at driveways and adjacent streets utilizes the peak hour which refers to the hour with the highest vehicular volume within the two-hour peak period (7:00 AM to 9:00 AM).

4.1 Pick-up/Drop-off Area

The existing student pick-up/drop-off loops are on Bryant Street and Kellogg Avenue along the School frontage and in the employee parking lot at the corner of Kellogg and Emerson. The three one-way loops are designated right turn-in and right turn-out driveways. School personnel monitor traffic entering and exiting the loops. The distribution targets for the pick-up/drop-off areas are 43 percent on Bryant Street, 30 percent on Kellogg Avenue and 27 percent on Emerson Street.

All three loops have one-way circulation. The Bryant loop has one lane for unloading/loading and one lane for passing. The Kellogg loop has one lane for unloading/loading. The on campus drop-off lanes on Bryant Street and Kellogg Street can accommodate five to six vehicles and the dwell time[4] for vehicles is 5-10 seconds during the morning peak. The short dwell time minimizes queuing at the driveways. In the afternoon, an average of five to eight cars were observed parking in the on-campus drop off lanes for more than five minutes prior to the school bell. During student drop-off and pick-up, the vehicle queue in the drop-off/pick-up lane is on average five vehicles and a maximum of seven vehicles for both drop-off loops. There was no queue spillover observed onto Bryant Street or Kellogg Street during the morning or afternoon peak periods.

4.1.1 Pick-up/Drop-off Process

Each loop has a designated team of attendants to assist with traffic management during the AM and PM peak periods. All attendants wear yellow vests when managing traffic and are provided with a copy of the *Traffic and Neighborhood Monitoring Guidelines*.

[4] Dwell time is the time a vehicle is stopped when dropping off or picking up students.

For the 2023-2024 school year, the class start time was 8:45 AM and the end time was 3:15 PM. The drop-off and pick-up locations are assigned based on grade.

Table 4 summarizes the designated drop-off location for students in each grade.

The following describes the pick-up/drop-off activities conducted by the School's traffic attendants:

- Morning Drop Off: Seven attendants manage drop-off traffic from 8:25 AM to 8:45 AM. Three are located at Bryant Driveway (one at the entrance, one at exit, and one in the loading area), two are at Kellogg Driveway (one at the entrance and one at the exit), and one at Emerson driveway exit. The seventh attendant is not assigned to a specific location. Depending on the need, they are commonly positioned at the corner of Kellogg/Bryant, near the corner of Embarcadero/Bryant, or at the bus drop off point. Attendants stationed at the corners are monitoring that students/employees walking to campus were not dropped off or parked in the neighborhood.
- Daily Neighborhood Parking Monitor: Throughout the school day Castilleja employees monitor parking one block from the School in each direction on Kellogg Ave, Bryant Street, and Emerson Street. The employees check for parked cars with Castilleja stickers. If a student or employee is found parked in the neighborhood, they are instructed to move their car immediately and the incident is added to the School's employee/student infraction list.
- Afternoon Pick-Up: Seven attendants manage pick-up from 3:05 PM to 3:25 PM. Three are located at Bryant Driveway (one at the entrance, one at exit, and one in the loading area), two are at Kellogg Driveway (one at the entrance and one at the exit), and one at Emerson driveway exit. The seventh attendant is stationed at the corner of Kellogg and Bryant to observe whether there are parents waiting or picking up students on the surrounding streets.

Table 4: Castilleja School Student Drop-Off Locations

Class	Drop-Off Location
Grade 7-8	Bryant driveway
Grade 9 -12	Kellogg driveway
Student Carpools	Employee Lot

Source: Castilleja, 2023.

Castilleja maintains ongoing communication with parents to remind them that drop-off, pick-up, and/or parking in the neighborhood are prohibited. The School has employees assigned to walk the streets adjacent to the School to monitor street drop-offs, pick-ups, and parking in the neighborhood.

4.1.2 Pick-up/Drop-off Location Distribution

Table 5 summarizes the drop-off distribution for each street loading area based on average vehicle trips during the AM (7:00 AM – 9:00 AM) and PM (2:00 PM to 4:00 PM) peak periods based on the mode share field observation. Of the students dropped off during the AM peak period, 44 percent were observed at Bryant Street, 41 percent were observed at Kellogg Avenue, and 15 percent were observed in the Emerson

Street parking lot. Compared to previous monitoring periods including Winter 2022 (56 percent at Bryant Street and 33 percent at Kellogg Avenue) and Spring 2023 (53 percent at Bryant Street and 37 percent at Kellogg Avenue) the percentage of students dropped off on Bryant Street has decreased and the percentage of students dropped off on Kellogg Avenue has increased. This trend has continued period to period since Winter 2023 but was also benefited this period from the switch to no 6th graders attending classes at this campus. In previous periods, 6th graders were dropped off on Bryant Street Loop and the Employee Lot, contributing to the percentage of drop-offs on Bryant Street. In the PM peak period, Kellogg Avenue loop is the most used street for pick up (48 percent).

Table 5: Castilleja School Student Drop-Off/Pick-Up Distribution

Location	Target Drop-Off Percentage	AM Peak Period			PM Peak Period		
		Average AM Drop-Off Headcounts	Percentage	Delta	Average PM Pick-Up Headcounts	Percentage	Delta
Bryant Street Loop & Admin Lot	43%	79	44%	1%	35	40%	-3%
Kellogg Avenue Loop & Employee Lot	30%	73	41%	11%	42	48%	18%
Emerson Street Senior Lot & Employee Lot Exit	27%	26	15%	-12%	10	11%	-16%
Total	100%	178	100%	-	87	100%	-

Source: Castilleja, 2023.

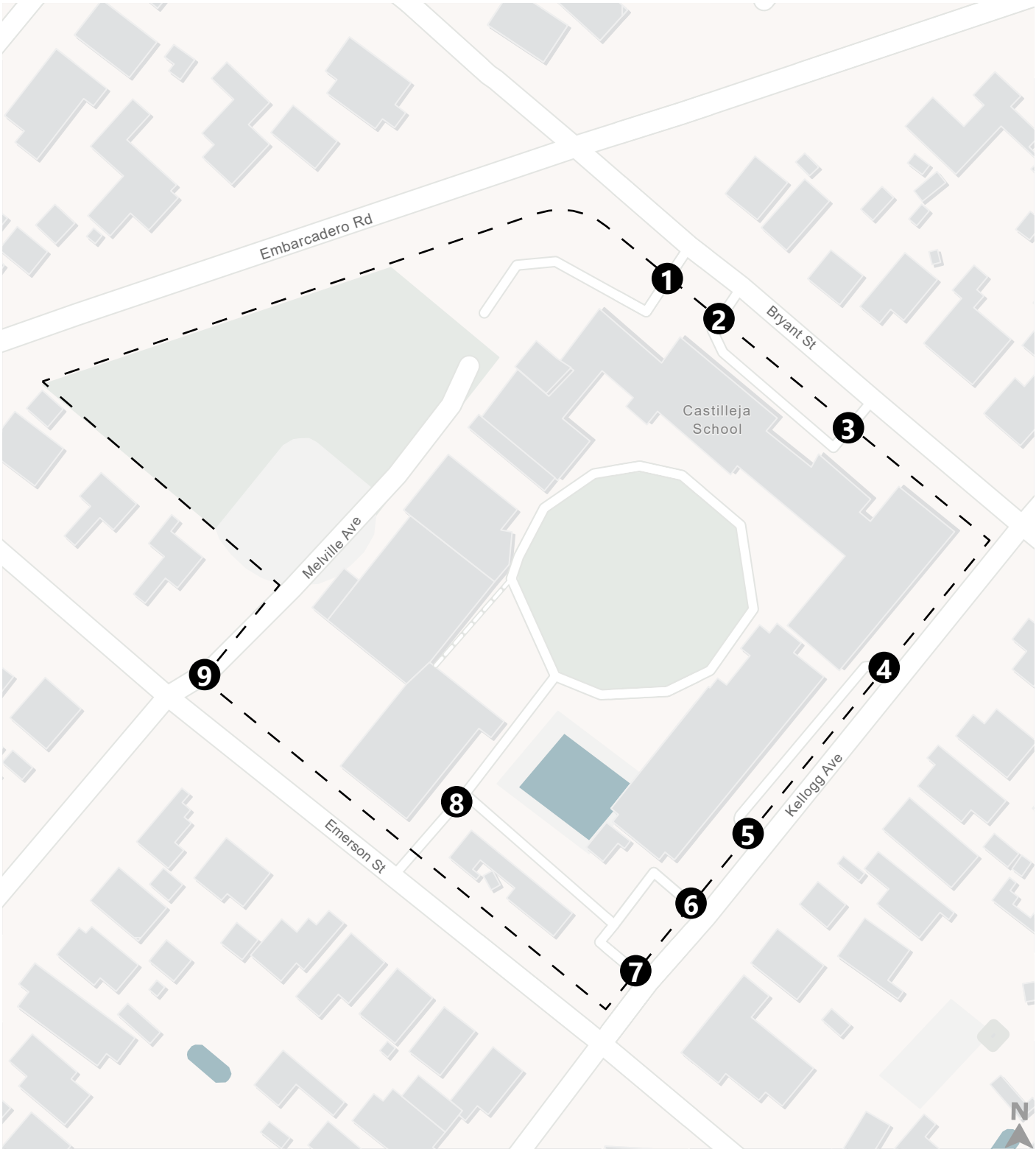
4.2 Driveway Volume

To monitor the driveway volume and evaluate the trip count compliance with the COA 22 requirement of ADT and AM peak hour trip cap, Castilleja installed automated counters at all campus driveways to collect vehicular volumes. Daily vehicle counts were collected at Castilleja School driveways (nine sensors in total), shown in **Figure 1**:

1. Bryant Street Admin Lot driveway (bi-directional)
2. Bryant Street loop driveway inbound
3. Bryant Street loop driveway outbound
4. Kellogg Avenue loop driveway inbound
5. Kellogg Avenue loop driveway outbound
6. Kellogg Avenue Employee Lot west driveway (bi-directional)
7. Kellogg Avenue Employee Lot east driveway (bi-directional)
8. Emerson Street Employee Lot exit-only driveway
9. Emerson Street Senior Lot driveway (bi-directional)

4.2.1 Automated Traffic Counting Devices

The automated counters are Sensys FlexMag sensors that are installed in the driveway pavement close to public right of ways. The sensors use wireless magnetometer technology for vehicle detection and transmit real-time data to a central database. The devices are self-calibrating and require no ongoing maintenance until the batteries need replacement. The Sensys support team monitors the system daily via diagnostic tests and receives alerts when anomalies occur.



Driveway Counting Device Location

Castilleja School

Figure 1

Driveway Count Sensor Locations

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The vehicle volumes are collected and reported in 15-minute intervals, 24 hours a day. The 15-minute count data is stored on the SNAPS Server database managed by Sensys. The data will be stored for three years and can be accessed as needed. Castilleja runs a daily report to download the data on Castilleja's server and provides the data to Fehr & Peers for the monitoring reports. Castilleja will post the monitoring report on its neighborhood portal three times a year on December 15, April 15, and August 15. Castilleja will post the count data concurrently with the submittal of traffic monitoring report to the City.

For July 2023 to October 2023 period, the individual weekday driveway volumes by 15-minute intervals are attached electronically as **Appendix C**.

4.2.2 Average AM Peak and Average ADT

The Fall 2023 monitoring period is from July 2023 to October 2023. The analysis considers the typical weekdays during the monitoring period. Per the CUP, weekends, holidays, non-school days (i.e., faculty work days), and scheduled event days are not included in the analysis. The 15-minute driveway volumes are aggregated into hourly and daily volumes for each typical weekday.

Figure 2 shows the individual weekday daily total volume for the campus during the July 2023 to October 2023 monitoring period, excluding the event days and non-school days. The average number of daily trips during the monitoring period is required to be below the daily trip cap of 1,198 trips. During the Fall monitoring period, the average number of weekday (Monday to Friday) daily trips is 891 trips, which is below the average daily trip cap of 1,198 trips. There are no weekdays where the daily volumes exceed the daily trip cap.

The individual weekday AM peak hour volumes are shown in **Figure 3**. The peak hour is the hour with the highest vehicular volumes within the two-hour peak period (7:00 AM to 9:00 AM). The AM peak hour for the Fall 2023 monitoring cycle was calculated to be from 8:00 AM to 9:00 AM. The average AM peak hour volume was 264 trips which is below the average AM peak hour trip cap of 383 trips during the monitoring period. There are no weekdays where the AM peak hour volumes exceeded the AM peak hour trip cap, and the average AM Peak trip for the monitoring period fell below the threshold of 383 trips.

4.2.3 Calibration of Automated Counts

To calibrate the automated driveway counts, Fehr & Peers collected driveway counts via roadway count equipment (pneumatic hoses) at the same nine locations from 7:00 AM to 7:00 PM during which most of the daily activities occur. The volumes were collected on Tuesday September 26 and Wednesday September 27. These daily counts were compared to the automated Sensys counts for the day for the period 7:00 AM to 7:00 PM. On both days, the comparison showed that the automated counts were between 8 and 9 percent higher than the calibration counts. An error rate of between 1 percent to 10 percent is well within the margin of error of the count equipment. Further, the Sensys counts were slightly higher than the calibration counts, or in other words the Sensys results are more conservative.

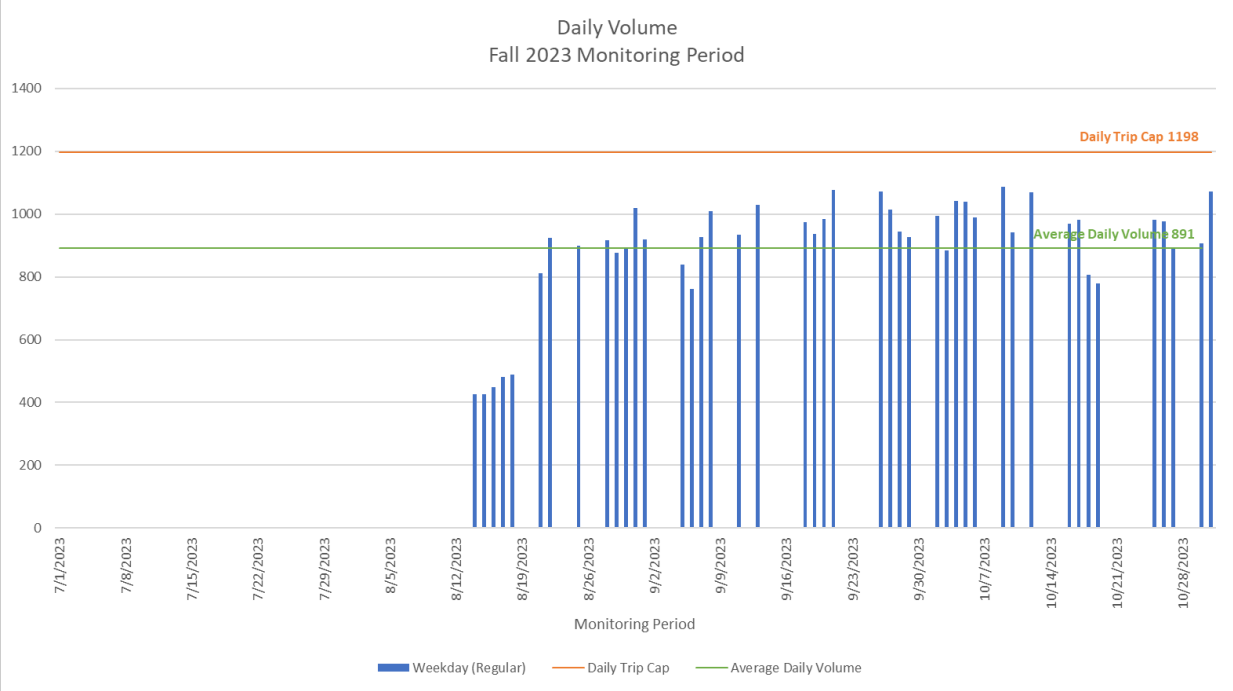


Figure 2: Daily Total Volume (Excluding Events/Holidays)

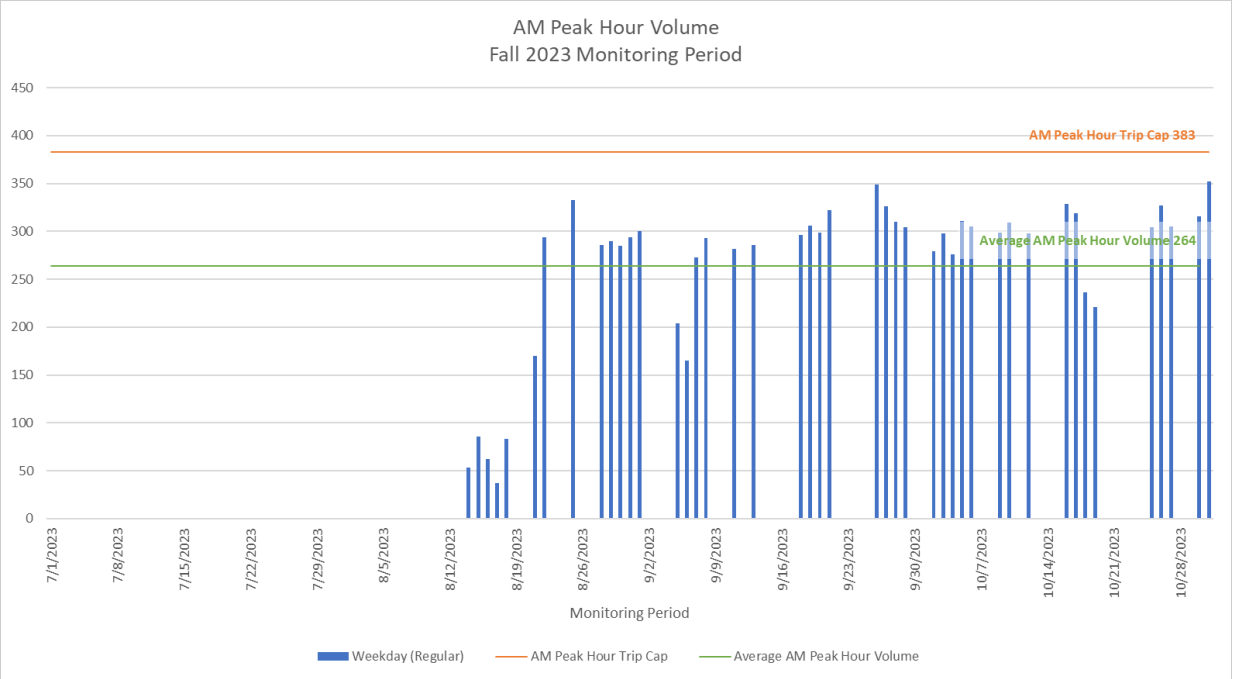


Figure 3: AM Peak Hour Volume (Excluding Events/Holidays)

4.3 Adjacent Street ADT and AM Peak Counts

Roadway ADT refers to all vehicle trips on the streets adjacent to the School frontage. Per COA 22 g and COA 24 b.iv temporary roadway count equipment (pneumatic hoses) was installed for seven days to track weekday and weekend trips on adjacent streets (Bryant Street, Emerson Street, and Kellogg Avenue). The counters record the number of vehicles crossing the hoses in each direction including vehicles which may not be going to the school. These differ from driveway counts which record every vehicle (twice) as it enters and exits the School driveways. The counts from the adjacent streets are used for ongoing monitoring by the City and may be used for possible adjustments to the TDM plan, however, they are not intended to determine a violation of Castilleja's CUP.

During the AM drop-off period, each vehicle using the loading areas is counted as two trips (entering and exiting). However, these vehicles only represent one trip on the adjacent streets. The adjacent street ADT also includes neighborhood through traffic. Therefore, the relationship between trips on the adjacent streets and trips using the campus driveways is not comparable. The 311 trips counted at the driveways reflect approximately 176 vehicles.

Adjacent street counts were collected for seven days from Wednesday September 27, 2023, through Tuesday October 3, 2023. **Table 6** presents the average weekday and weekend ADT on each of the adjacent streets and **Table 7** shows the average trips during the weekday and weekend AM peak hours.

Table 6: Average Daily Trips (ADT) (Adjacent Street Counts)

Street	Cross Streets	Average Daily Trips	
		Weekday	Weekend
Bryant Street	Embarcadero Road and Kellogg Avenue	1,004	729
Emerson Street	Melville Avenue and Kellogg Avenue	609	337
Kellogg Avenue	Emerson Street and Bryant Street	847	368

Source: Fehr & Peers, 2023.

Table 7: Average AM Peak Hour[1] Trips (Adjacent Street Counts)

Street	Cross Streets	Average AM Peak Hour Trips	
		Weekday	Weekend
Bryant Street	Embarcadero Road and Kellogg Avenue	125	21
Emerson Street	Melville Avenue and Kellogg Avenue	90	10
Kellogg Avenue	Emerson Street and Bryant Street	132	11

Notes:
1. AM peak hour is from 8:00 AM to 9:00 AM according to the school field count.

Source: Fehr & Peers, 2023.

5. Mode Split

This section describes the mode split for student arrival to campus from the September 2023 field data. Based on the counts and shuttle ridership provided by the School, approximately 58 percent of the students use alternative transportation modes (carpools, bike, walk, school bus/shuttle).

5.1 Campus Mode Split

Fehr & Peers used a third-party vendor Traffic Data Service to conduct field counts at Castilleja. Surveyors observed the morning drop-offs and recorded the number of students per vehicle. The overall student arrival mode split was estimated from field observations, vehicle counts of inbound private vehicles, shuttles, buses, pedestrians, and bicyclists during the morning school arrival period (7:00 AM-9:00 AM) on Tuesday September 26 and Wednesday September 27. The raw count data collected by surveyors is included as **Appendix B**. Surveyors were instructed to collect information on the following items:

- Number of vehicles entering and exiting the school at each driveway and on-street drop-off/pick-up points, and occupancy of each vehicle
- Number of Castilleja students exiting from each car (drop-offs)
- Number of student bicyclists and pedestrians entering and exiting the School
- Estimated number of riders on each shuttle entering or exiting the campus

As shown in **Table 8**, during the 7:00 – 9:00 AM arrival period, the highest mode split (47 percent) was dropped-off by private vehicle at Castilleja. The observed vehicle occupancy for dropped off trips was 1.07 students per vehicle. Another 7 percent of Castilleja students drove to campus by themselves or with other students and parked on campus. In total, 54 percent of students arrived at campus in private vehicles. The breakdown of students arriving in private vehicles were as follows:

- 11 percent carpooled (8 percent were dropped off and 3 percent drove and parked) and
- 43 percent were either solo drop-offs (39 percent) or drove-alone (4 percent) to the campus.

Another 29 percent of students used the School's Caltrain shuttle or school buses to get to campus. The Caltrain shuttle (operated by the School) provides service between the Palo Alto Downtown Caltrain Station and campus. The trips are timed based on the scheduled arrival times in AM peak period and departure time in PM peak period. Castilleja offers five AM Peak hour Caltrain Shuttles and five PM Peak hour Caltrain Shuttles. The Castilleja school buses provide service between designated pick-up locations and the School. During the monitoring periods, there were seven school bus routes that serve students living in San Mateo, Los Altos, San Carlos, Woodside, Stanford Hills, Burlingame, Menlo Park, East Palo Alto, and Portola Valley.

Table 8: Student Morning Arrival Mode Share

Mode	Students[1]	Percent
Drop-Off	170	47%
Single Student	*139*	*39%*
Carpool	*31*	*8%*
Drive & park on Campus	24	7%
Drive alone	*14*	*4%*
Carpool	*10*	*3%*
Walk	33	9%
Bike	28	8%
Shuttle / Bus	104	29%
Total	359	100%

Notes:
1. The number of student arrivals was counted during the 7:00 AM – 9:00 AM arrival period and will be different than total enrollment due to students arriving before or after the peak period and student absences.

Source: Fehr & Peers, 2023.

On average, approximately 9 percent of students walked to campus and 8 percent of students rode bicycles to campus on the monitoring day. Eleven percent carpooled by either being dropped off (8 percent) or driving and parking on campus (3 percent). In total, about 57 percent of the students used alternative transportation modes (bike, walk, school bus/shuttle, carpool). Castilleja works to encourage use of alternative transportation modes through education as well as incentives. For example, as shown in Figure 4, on Back-to-School night, Castilleja held a TDM raffle with gift card prizes for parents and guardians to enter if their student arrives at school using alternative travel modes.

5.2 Bike Usage

Castilleja provides 100 bike parking spaces throughout the campus and collects bike counts on a daily basis. The September monitoring counts described in the previous section show that an average of 28 students biked to school during the AM peak period. The daily counts collected by the School in the period between July 2023 and October 2023, showed that an average of 49 people biked to campus on a typical weekday. Therefore, the bike supply is sufficient to serve the demand. The bike count data is available electronically.

The School also provides bicycle repair facilities to encourage bicycle use and increase convenience. To educate students and faculty about the facilities and bicycle repair, the School offers bicycle repair clinics during the school year, however none were offered during the Fall 2023 monitoring period. As stated previously, on Back to School Night the school hosted a raffle to encourage families to use alternative modes of transportation such as bicycling to school.

Figure 4: Castilleja's TDM Raffle at Back-to-School Night

6. Parking

6.1 Parking Supply & Operations

Currently, Castilleja provides on-site, curbside (on street frontage[5]), and off-site parking for students, staff, and visitors. **Figure 5** shows the parking locations for the campus. On-site parking includes the Admin lot, Employee lot and Senior lot. The total on-site parking supply for the lots are Admin lot (24 spaces), Senior lot (26 spaces), and Employee lot (31 spaces). In addition, there are about 60 public spaces along the School frontage where students and visitors can park. Other vehicles not related to the School can also park in these curb spaces. Street parking used by the School include the following areas:

- South side of Bryant Street between Embarcadero Road and Kellogg Avenue
- West side of Kellogg Avenue between Bryant Street and Emerson Street
- North side of Emerson Street along Castilleja frontage

In addition to the adjacent street frontages there are several street frontages in the neighborhood that the School has monitored in the past. These areas are called the Expanded Study Area and include the following areas:

- West side of Kellogg Avenue between Bryant Street and Waverley Street
- South side of Waverley Street between Kellogg Avenue and Churchill Avenue
- South side of Bryant Street between Kellogg Avenue and Churchill Avenue
- North side of Emerson Street between Kellogg Avenue and Churchill Avenue
- West side of Kellogg Avenue between Emerson Street and Alma Street
- East side of Melville Avenue between Emerson Street and Alma Street

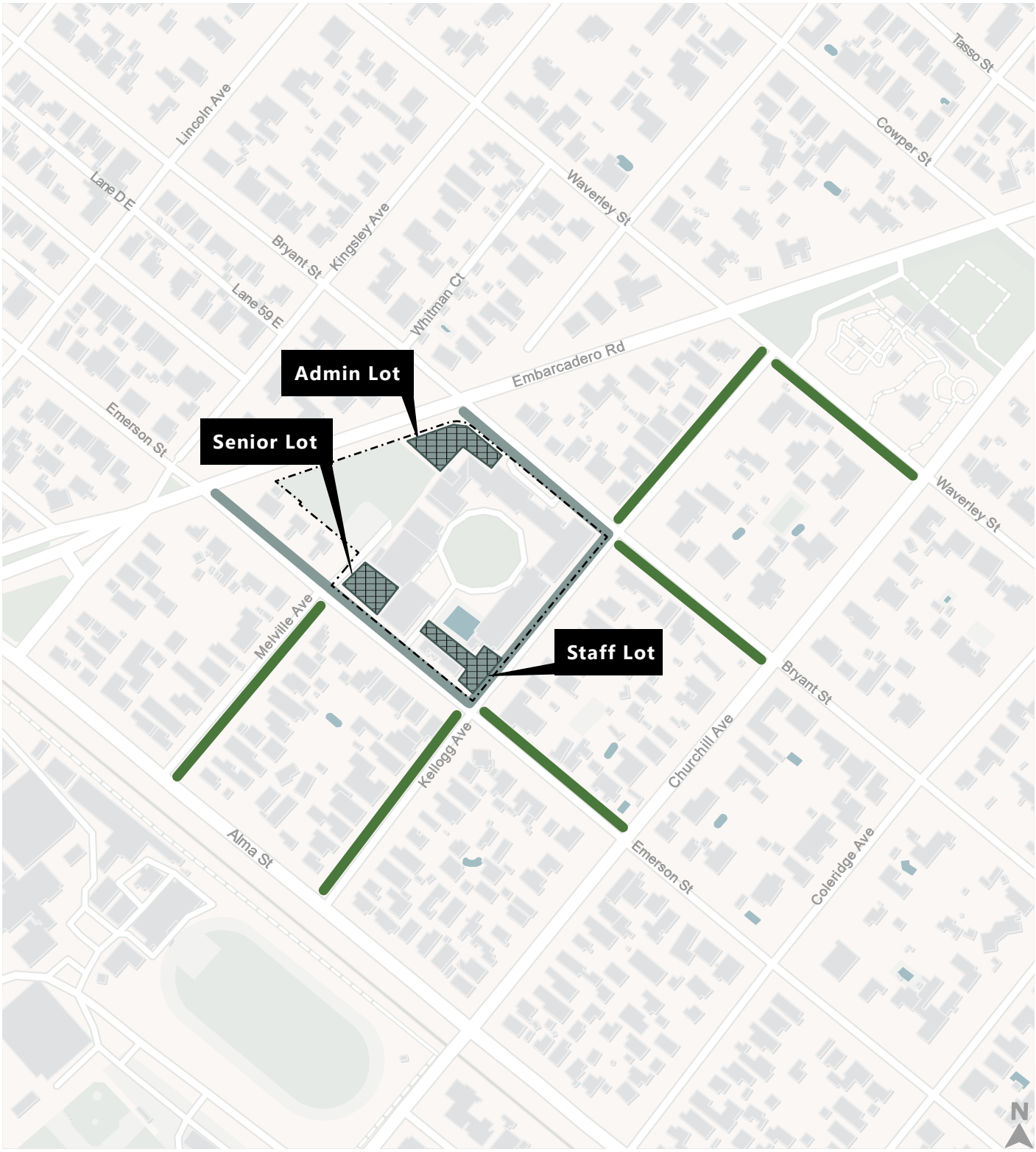
6.2 Parking Demand Monitoring

Parking occupancy counts were conducted in the on-site campus parking lots and along the street frontages on Tuesday, September 26, 2023, and Wednesday September 27, 2023. On-street parking demand was analyzed for both of the areas described above:

- Adjacent Streets frontages – Counts on Emerson Street, Kellogg Avenue, and on Bryant Street along Castilleja frontages. Parking occupancy on the blocks along the perimeter of the School is included in the demand estimate.

[5] Streets frontages are defined in this report as the curbside (including parking area) and is used for the parking analysis. Adjacent streets, as defined earlier in the report, refers to the portion of street that includes the travel lanes and is used when referring to vehicle trips that pass through the street.

- Expanded Study Area – Counts along segments of Kellogg Avenue, Waverley Street, Bryant Street, Emerson Street and Melville Avenue.



Castilleja School Boundary

Parking Lots on Campus

Parking Area on Street Frontages

Parking Area on Streets Frontages in Expanded Study Area

Figure 5

Castilleja Parking Locations

\\fpainc.local\Dfs-ent-data\San Jose N Drive\Projects_SJ23_Projects\SJ23_2211_Castilleja_2023_Monitoring\Graphics\ADOBE\Fig01_Parking_Area.ai

The on-street parking demand assumed for the School includes all vehicles parked adjacent to Castilleja School. No attempt was made to assess whether the parked vehicles were driven by Castilleja students, staff, or visitors. As a result, total parking demand and rates may capture parking that was not generated by Castilleja School.

Parking demand at the School was determined based on the combined peak occupancy of the three on-campus parking lots and street frontages bordering the School. The daily peak parking demand was 112 vehicles or 0.310 vehicles per student given an enrollment of 362 students. **Table 9** summarizes parking demand for both the on-campus and on-street spaces observed during this round of counts.

Peak parking demand typically occurs in the middle of the day, when the majority of faculty, staff, students, and visitors are on site. The staff and visitor parking lot on Bryant Street was at its highest occupancy (62 percent occupied) at 10:00 AM and 12:00 PM. The staff/utility parking lot on Kellogg was at its highest occupancy (78 percent occupied) at 2:00 PM. The student (senior) parking lot on Emerson Street reached its highest occupancy (98 percent occupied) at 2:00 PM.

Including the expanded study area (labeled *Expanded Study Area* on **Figure 5**), 146 vehicles were counted during the parking demand peak hour at 12:00 PM. Similar to demand patterns on campus, the peak parking demand for adjacent streets and the expanded study area typically occurs in the late morning and mid-afternoon from 11:00 AM to 2:00 PM. Peak parking demand on adjacent streets is at 12:00 AM and again at 1:00 PM with 47 vehicles and the peak parking demand in the expanded study area is at 11:00 AM and again at 2:00 PM with 38 vehicles. Overall, the parking demand on adjacent streets and the expanded study area remains below 85 cars throughout the day.

Parking demand at the School was determined based on the combined peak occupancy of the three on-campus parking lots and street frontages bordering the School. There are a total of 141 parking spaces in the on-campus parking lots and street frontages of the campus. The peak occupancy of 65 percent was determined based on hourly counts of the on-campus and on-street parking areas which indicate there were available spaces on the campus and campus frontages and so there would not be a need to spill over into the neighborhood. The daily peak parking demand was 112 vehicles or 0.310 vehicles per student given an enrollment of 362 students.

Table 9: Castilleja School Daily Peak Parking Demand[1]

	On-Campus	On-Street	Aggregate
Parked Vehicles	65	47	112
Demand Rate – vehicles per student	0.180	0.130	0.310

Notes:
1. School parking lots and block faces adjacent to school.

Source: Fehr & Peers, 2023

6.3 Parking Compliance

Parking compliance is monitored by Castilleja's traffic attendants following the School's Traffic Monitoring Guidelines. Traffic, pick-up/drop-off, or parking violations are reported via email or text to Castilleja.

When an Upper School student is documented to have violated traffic/parking standards their student record is updated to reflect the infraction. In addition, an email is sent to the student, Grade Level Dean, and Division Head. Once the email is received by the Upper School Dean of Students, the infraction will be added to the student's record. The Upper School Dean of Students and Grade Level Dean follows this enforcement process:

1. First Infraction: The Class Dean will ask the student to correct the traffic/parking infraction immediately.
2. Second Infraction: The Class Dean will ask the student to correct the traffic/parking infraction immediately and remind the student about the parking/traffic rules. The Upper School Dean of Students will meet with the student and inform the parent/guardian of the infractions. The Upper School Dean of Students will implement consequences compliant with the infraction.
3. Third Infraction: The Upper School Dean of Students and Head of Upper School meet with the student and the student's parents/guardians. Driving privileges suspended for 2 weeks.
4. Fourth Infraction: Driving privileges revoked for the remainder of the school year.

For Middle School students who do not drive themselves to school but are driven by a person who receives an infraction, their name is also added to the Parking/Traffic Infractions spreadsheet and an email will be sent to the student, Grade Level Dean, and Division Head. If there are multiple infractions for the same student, Castilleja's transportation manager will send an email to the Head of Middle School. The Head of Middle School follows this enforcement process:

1. First Infraction: Warning.
2. Second Infraction: The Head of Middle School talks with the student.
3. Third Infraction: The Head of Middle School talks with the student and the parent/guardian.

Parents or guardians who are caught violating school's traffic, pick-up/drop-off, or parking requirements are added to the Parking/Traffic Infractions tracking document and the parent or guardian is emailed. The enforcement process for parents/guardians is as follows:

1. First Infraction: The parent/guardian receives an email explaining drop-off and pick-up procedures and rules.
2. Second Infraction: The parent/guardian receives a stern warning and is notified that the next infraction will come with a fine.
3. Third Infraction: The parent receives a $50 fine from the School.

Castilleja sends copies of mailings to families regarding the parking/traffic/pick-up/drop-off policy, including traffic management for special events. The copies of mailings are included as **Appendix D**.

7. COA Matrix

Table 10: Castilleja CUP Monitoring Requirements

COA/MMRP	Requirement	Index
Data and Metrics		
COA 24.b.i	Driveway volume counts by 15-minute increments	Appendix B and Appendix C
COA 24.b.ii	*Driveways & Loading Zones* – Average weekday AM peak trips and average weekday daily trips for the monitoring period, excluding construction trips, Special Event and Major Event dates and non-school days; summer school shall be separately reported and not averaged with the academic year.	Section 4.2.2
COA 24.b.iii	Total average daily weekday trips and AM weekday peak trips during the week that the campus frontage street segments are evaluated by the City.	Section 4.2.2
COA 24.b.iv	The average daily weekday traffic volumes on the campus frontage City street segments (except Embarcadero).	Section 4.2.3
COA 24.b.v	The dates and number of times the average weekday daily trips and/or AM weekday peak trips exceeded. AM weekday peak and/or ADT exceedance threshold, including any special, limited circumstances such as trips during construction.	Section 4.2.2
COA 24.b.vi	Rates of use of alternative transportation (% of mode split between bicycle, pedestrian, shuttles, etc.).	Section 5.1
COA 24.b.vii	Parking conditions (number of spaces within the garage used, number of spaces within surface lots used, extent (counts) of on-street parking adjacent to the School and in the expanded parking study area).	Chapter 6
COA 24.b.viii	Bicycle parking counts (supply and demand) and dates, times, & attendance of bicycle repair clinics.	Section 5.2
COA 24.b.ix	Student drop-off/pick-up location counts and percentages by driveway. An electronically transmitted appendix to the report containing the raw data from the driveway counting devices for the monitoring period. (RLUA 24 b x)	Section 3.2 and Section 4.1.2 Appendix C
COA 24.f	Information on compliance with parking and drop-off requirements, including parking or drop-off in the surrounding neighborhood.	Section 6.3
MMRP 7a	Drop-off lane discharge rates, and the average and maximum lengths of ingress and egress queues in the four 15-minute increments prior to the first bell and the 15-minute increment following that bell.	Section 4.1

COA/MMRP	Requirement	Index
Data and Metrics		
COA 24.c	How and where counts were conducted including any off-site data collected by an independent traffic engineering company.	Section 4.2.1 and Section 4.2.3
COA 24.d	Installation, calibration methods, function and proposed maintenance of permanent traffic counting devices.	Section 4.3
COA 24.d	How records of traffic counts are to be preserved electronically	Section 4.2.1
COA 24.d	Frequency of posting of traffic count data to the School's website for accessibility to City officials and the public.	Section 4.2.1
COA 24.e	Detailed explanation of the pick-up and drop-off process as well as target pick-up/drop-off distribution percentages.	Section 4.1.1
COA 24.i	Provide a map of each parking study area, and description of methodology employed to capture off-campus parking.	Section 6.2 and Figure 5
Monitoring and safety operations		
COA 24.g	The number of daily (while school is in session) onsite traffic attendants (COA 24 g)	Section 4.1.1
COA 24.h	Use of traffic safety warning devices. (COA 24 h)	N/A
COA 24.j	On and off campus Parking Management Strategies, Traffic Circulation Management Strategies and Event Traffic Procedures. (COA 24 j)	Section 3.3
MMRP 7a	Traffic Monitor Staff are required to report any excessive vehicle queues, safety concerns, or other concerns or recommendations to improve safety and circulation to the administration. (MMRP 7a)	Section 6.3
TDM strategies		
COA 24.l	Other programs provided by the School. (COA 24 l)	Section 3.1
COA 24.k	Identify scope and breadth of TDM measures utilized. (COA 24 k)	Section 3.1
Additional information		
COA 24.n	List the dates of special events that occurred in the period covered by the report, including times, attendance, and parking/traffic management efforts and results. (COA 24 n)	Section 3.3 and Appendix A
COA 24.m	Provide the number of enrolled students for the period covered by the report. (COA 24 m)	Section 2

COA/MMRP	Requirement	Index
COA 24.o	Copies of mailings to families regarding the parking/traffic/pick-up/drop off policy, including traffic management for special events. (COA 24 o)	Appendix D
COA 24.p	List of disciplinary consequences for students and parents who do not cooperate with the parking requirements. (COA 24 p)	Section 6.3
MMRP 7a	Traffic Monitor Staff reports and Castilleja's response to each shall be summarized in the traffic monitoring reports. (MMRP 7a)	Section 6.3

Appendix A:
Special Events Schedule (2023-2024)

Castilleja Events 2023-2024				
Event Name	**Event Date**	**Event Time**	**Estimated Count**	**TDM Parking Plan - All events on this list have parking information listed in our CastiNews letter under our transportation and TDM section.**
New 6th Grade Family Welcome	Saturday, August 19, 2023	2:00pm-4:00pm	100+	Campus lots, campus curbside, traffic monitors
6th Grade on campus for MS Family Orientation	Wednesday, August 23, 2023	9:00am-3:00pm	50-100	Cars will not be parking. Parents will be dropping students. Traffic monitors.
Opening Day Tie Ceremony	Thursday, August 24, 2023	8:00am-3:30pm	Major	Spieker field, caltrain shuttle, remote parking, campus curbside, traffic monitors
Sports Event: MS Swim Meet	Tuesday, September 12, 2023	3:45pm-6:45pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
Back to School Night	Thursday, September 14, 2023	5:30pm-9:00pm	Major	Spieker field, caltrain shuttle, remote parking, campus curbside, traffic monitors
Sports Spirit Week Games & US Dance	Friday, September 22, 2023	5:00pm-8:00pm	100+	Spieker field, campus parking lots, campus curbside, traffic monitors
6th Grade Students Visiting Campus Spirit Week	Friday, September 22, 2023	8:45am - 3:15pm	50-100	Cars will not be parking. Families dropping-off/picking-up students. Traffic monitors.
Reunion Saturday Lunch and Talk	Saturday, October 07, 2023	9:00am-2:00pm	50-100	Campus parking lots, campus curbside.
US Preview for 8th Grade Families	Wednesday, October 11, 2023	6:30pm - 8:00pm	100+	Campus lots, campus curbside, traffic monitors
Middle School Social	Friday, October 13, 2023	4:00pm-8:00pm	100+	Spieker field, campus lots, traffic monitors
Middle School Admissions Open House	Saturday, October 14, 2023	9:00am-1:00pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
Keeping the Circle Green	Tuesday, October 24, 2023	6:00pm-8:00pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
Sports Event: MS Swim Meet	League Date TBD	3:45pm-6:45pm	50-100	Most guests come in vans and we park them in the campus lots. Traffic monitors.
Upper School Admissions Open House	Saturday, November 04, 2023	9:00am-1:00pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
CIF NorCal Quarter Final Volleyball Championship	Tuesday, November 07, 2023	6:00pm - 8:00pm	50-100	Outside School Hours, campus lots, campus curbside, traffic monitors
Upper School Musical	Friday, November 10, 2023	7:30pm-10:00pm	100+	Campus parking lots, Spieker Field, campus curbside, traffic monitors
Upper School Musical	Saturday, November 11, 2023	2:00pm-4:30pm	100+	Campus parking lots, Spieker Field, campus curbside, traffic monitors
Upper School Musical	Saturday, November 11, 2023	7:30pm-10:00pm	100+	Campus parking lots, Spieker Field, campus curbside, traffic monitors
Grandparents Day	Friday, November 17, 2023	12:00pm-3:30pm	100+	Spieker field, admin lot, campus curbside, Caltrain shuttle, traffic monitors
US Parent/Guardian Meeting	Monday, November 27, 2023	8:45–9:45am	50-100	Spieker field, campus lots, campus curbside, traffic monitors
Middle School Admissions Open House/Campus Tour	Saturday, December 09, 2023	9:00am-1:00pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
Winter Concert - Student Performance	Thursday, December 14, 2023	7:00pm-9:00pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
Student Event 6th Grade Students Visiting Campus	Wednesday, January 03, 2024	8:45am - 3:15pm	50-100	Student drop-off/pick-up only. Traffic monitors.
Student Event 6th Grade Students Visiting Campus	Thursday, January 04, 2024	8:45am - 3:15pm	50-100	Student drop-off/pick-up only. Traffic monitors.
Student Event 6th Grade Students Visiting Campus	Friday, January 05, 2024	8:45am - 3:15pm	50-100	Student drop-off/pick-up only. Traffic monitors.
Bourn Lab Season Kick Off	Saturday, January 06, 2024	9:00am - 4:00pm	50-100	Campus lots, curbside parking
Middle School Musical	Friday, February 02, 2024	7:30pm-10pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
Middle School Musical	Saturday, February 03, 2024	2:00pm-4:30pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
Middle School Musical	Saturday, February 03, 2024	7:30pm-10pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
Alum Valentines Party	Saturday, February 10, 2024	9:30am - 11:00am	50-100	Campus lots, curbside parking
6th Grade Students Visiting Campus	March 18-22 Date TBD	8:45am - 3:15pm	50-100	Student drop-off/pick-up only. Traffic monitors.
Dance Performance	Friday, March 08, 2024	7:30pm-9:30pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
Dance Performance	Saturday, March 09, 2024	2:00pm-4:30pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
Dance Performance	Saturday, March 09, 2024	7:30pm-9:30pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
Junior and Senior Class Banquet/Dance	Friday, March 22, 2024	5:00pm-10:00pm	100+	Campus lots, campus curbside, traffic monitors
Founders Day Luncheon	Friday, April 26, 2024	12:00pm-3:00pm	Major	Spieker field, caltrain shuttle, remote parking, campus curbside, traffic monitors
Upper School Play	Friday, April 26, 2024	7:30pm-9:30pm	50-100	Campus lots, campus curbside parking, traffic monitors
Upper School Play	Saturday, April 27, 2024	2:30pm-4:30pm	50-100	Campus lots, campus curbside parking, traffic monitors
Upper School Play	Saturday, April 27, 2024	7:30pm-9:30pm	50-100	Campus lots, campus curbside parking, traffic monitors
New 9th Grade Families Reception	Tuesday, May 07, 2024	5:30pm-7:30pm	50-100	Campus lots, campus curbside, traffic monitors
CSA Parent Thank You Lunch	Thursday, May 09, 2024	11:30am-1:30pm	50-100	Spieker field, admin lot, traffic monitors
New 6th Grade Family Welcome	Friday, May 10, 2024	5:00pm-7:00pm	100+	Campus lots, campus curbside, traffic monitors
Major Fundraiser Community Building Event	Date TBD	6:00pm-10:00pm	Major	Spieker field, caltrain shuttle, remote parking, campus curbside, traffic monitors
Sports: Upper School Swim Meet	League Date TBD	4:00pm - 6:00pm	100+	Teams come in Vans: Campus lots, campus curbside, traffic monitors
Sports: Upper School Swim Meet	League Date TBD	4:00pm - 6:00pm	50-100	Teams come in Vans: Campus lots, campus curbside, traffic monitors
Celebration of US Sports	Tuesday, May 14, 2024	6:00pm-8:00pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
Spring Concert - Student Performance	Thursday, May 16, 2024	7:00pm-10:00pm	100+	Spieker field, campus lots, campus curbside, traffic monitors
Student Share Out - History Showcase	Monday, May 20, 2024	4:30pm - 6:00pm	50-100	Campus lots, campus curbside parking, traffic monitors
Middle School Gallery Walk	Friday, May 24, 2024	1:30pm - 2:45pm	100+	Spieker field, campus lots, campus curbside parking, traffic monitors
Student/Parent Shareout	Date TBD	4:30pm - 6:30pm	50-100	Campus lots, campus curbside parking, traffic monitors
Student Class Day	Thursday, May 30, 2024	1:00pm-3:00pm	100+	Spieker field, admin lot, traffic monitors
8th Grade Promotion	Friday, May 31, 2024	2:00pm-4:00pm	50-100	Spieker field, campus lots, campus curbside parking, traffic monitors
Baccalaureate/Graduation	Friday, May 31/Saturday, June 01, 2024	5:00pm-6:30pm/2:00pm-4:30pm	Major	Spieker field, campus lots, campus curbside, remote parking, caltrain shuttle, traffic monitors

Appendix B:
Field Data Collected by Third Party Vendor

Mode Split & Parking Occupancy Counts

Traffic Data Service

San Jose, CA
408-622-4787
tdsbay@cs.com

Study: Castilleja Driveway Survey
Date: 9/26/2023

	IN					OUT					IN		OUT		ON STREET DROP OFF				ON STREET PICK UP			
	0	1	2	3	4+	0	1	2	3	4+	BIKES	PEDS	BIKES	PEDS	1	2	3	4+	1	2	3	4+
7:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
7:45	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
8:00	5	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0
8:15	5	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0
8:30	0	0	0	0	0	0	0	0	0	0	0	7	0	0	0	0	0	0	0	0	0	0
8:45	2	4	0	0	0	4	0	0	0	0	0	2	0	0	1	0	0	0	0	0	0	0
14:00	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:15	1	0	0	0	0	1	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
14:30	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0
15:00	1	2	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:15	2	0	0	0	0	0	2	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0
15:30	3	0	0	0	0	3	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0
15:45	0	0	0	0	0	1	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0

Traffic Data Service

San Jose, CA
408-622-4787
tdsbay@cs.com

Study: Castilleja Driveway Survey
Date: 9/26/2023

	IN					OUT					IN		OUT		ON STREET DROP OFF				ON STREET PICK UP			
	0	1	2	3	4+	0	1	2	3	4+	BIKES	PEDS	BIKES	PEDS	1	2	3	4+	1	2	3	4+
7:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:45	0	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00	0	5	1	0	0	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15	0	15	5	0	0	14	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
8:30	0	26	6	0	0	36	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:45	0	3	0	0	0	3	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0
14:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:45	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0
15:00	5	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	1	0	0
15:15	14	0	0	0	0	0	16	0	0	0	0	2	0	4	0	0	0	0	1	0	0	0
15:30	4	0	0	0	0	1	6	0	0	0	0	0	0	3	0	0	0	0	1	0	0	0
15:45	3	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Traffic Data Service

San Jose, CA
408-622-4787
tdsbay@cs.com

Study: Castilleja Driveway Survey
Date: 9/26/2023

	IN					OUT					IN		OUT		ON STREET DROP OFF				ON STREET PICK UP			
	0	1	2	3	4+	0	1	2	3	4+	BIKES	PEDS	BIKES	PEDS	1	2	3	4+	1	2	3	4+
7:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0
7:30	0	0	0	0	0	0	0	0	0	0	2	0	0	0	2	0	0	0	0	0	0	0
7:45	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
8:00	0	3	1	0	0	4	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0
8:15	0	7	1	0	0	7	0	0	0	0	0	1	0	0	3	0	0	0	0	0	0	0
8:30	0	45	0	1	0	45	0	0	0	0	1	2	0	0	2	0	0	0	0	0	0	0
8:45	0	2	1	0	0	4	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
14:00	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0
14:15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:00	4	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:15	23	0	0	0	0	4	17	2	0	0	0	0	0	0	0	0	0	0	2	0	0	0
15:30	7	0	0	0	0	0	13	1	0	0	0	0	0	0	0	0	0	0	3	0	0	0
15:45	4	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0

Traffic Data Service

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Study: Castilleja Driveway Survey
Date: 9/26/2023

	IN					OUT					IN		OUT		ON STREET DROP OFF				ON STREET PICK UP			
	0	1	2	3	4+	0	1	2	3	4+	BIKES	PEDS	BIKES	PEDS	1	2	3	4+	1	2	3	4+
7:00	2	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0
7:15	1	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0
7:30	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:45	1	2	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0
8:00	1	1	0	0	1	0	0	0	0	0	6	0	0	0	0	0	0	0	0	0	0	0
8:15	2	2	0	0	0	0	0	0	0	0	5	0	0	0	0	0	0	0	0	0	0	0
8:30	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0
8:45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:00	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:15	1	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:30	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:45	2	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:00	0	0	0	0	0	0	0	0	0	0	1	0	3	0	0	0	0	0	0	0	0	0
15:15	0	0	0	0	0	3	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0
15:30	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0
15:45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

	DROP OFF						PICK UP							
	SHUTTLE VAN		CHARTER BUS		SCHOOL BUS		SHUTTLE VAN		CHARTER BUS			SCHOOL BUS		
	VANS	STUDENTS	BUSES	STUDENTS	BUSES	STUDENTS	VANS	STUDENTS	ARRIVAL	DEPARTURE	STUDENTS	ARRIVAL	DEPARTURE	STUDENTS
7:00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7:15	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7:30	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7:45	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8:00	2	3,9	-	-	-	-	-	-	-	-	-	-	-	-
8:15	2	5,5	-	-	1	29	-	-	-	-	-	-	-	-
8:30	3	5,8,6	-	-	1	45	-	-	-	-	-	-	-	-
8:45	-	-	-	-	1	8	-	-	-	-	-	-	-	-
14:00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
14:15	-	-	-	-	-	-	1	9	2	-	-	-	-	-
14:30	-	-	-	-	-	-	3	4,2,3	-	1	24	1	-	-
14:45	-	-	-	-	-	-	1	6	1	1	11	1	-	-
15:00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
15:15	-	-	-	-	1	28	-	-	-	1	22	1	1	14
15:30	-	-	-	-	-	-	-	-	-	-	-	-	2	18,8
15:45	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Traffic Data Service

San Jose, CA
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Study: Castilleja Driveway Survey
Date: 9/26/2023

	IN					OUT					IN		OUT		ON STREET DROP OFF				ON STREET PICK UP			
	0	1	2	3	4+	0	1	2	3	4+	BIKES	PEDS	BIKES	PEDS	1	2	3	4+	1	2	3	4+
7:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:45	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00	0	0	0	0	0	2	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0
8:15	0	1	0	0	0	1	0	0	0	0	1	0	0	0	2	0	0	0	0	0	0	0
8:30	0	3	1	0	0	2	0	0	0	0	1	1	0	0	1	0	0	0	0	0	0	0
8:45	0	0	0	0	0	0	0	0	0	0	0	2	0	0	1	0	0	0	0	0	0	0
14:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:30	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:45	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:15	1	0	0	0	0	1	2	0	1	0	0	0	6	1	0	0	0	0	1	0	0	0
15:30	0	0	0	0	0	1	0	2	0	0	0	0	2	2	0	0	0	0	0	0	0	0
15:45	0	0	0	0	0	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0

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Date: 9/26/2023

	IN					OUT					IN		OUT		ON STREET DROP OFF				ON STREET PICK UP			
	0	1	2	3	4+	0	1	2	3	4+	BIKES	PEDS	BIKES	PEDS	1	2	3	4+	1	2	3	4+
7:00	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0
7:45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:30	1	10	1	0	0	1	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0
8:45	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:00	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:15	2	1	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:30	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0
14:45	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:00	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:15	1	0	0	0	0	0	4	3	0	0	0	0	0	1	0	0	0	0	0	0	0	0
15:30	0	0	0	0	0	0	0	1	0	0	0	0	0	15	0	0	0	0	0	0	0	0
15:45	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

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Date: 9/27/2023

	IN					OUT					IN		OUT		ON STREET DROP OFF				ON STREET PICK UP			
	0	1	2	3	4+	0	1	2	3	4+	BIKES	PEDS	BIKES	PEDS	1	2	3	4+	1	2	3	4+
7:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
7:30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:45	1	0	0	0	0	0	0	0	0	0	0	5	0	0	0	0	0	0	0	0	0	0
8:00	4	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0
8:15	2	1	0	0	0	1	0	0	0	0	0	4	0	0	0	0	0	0	0	0	0	0
8:30	0	3	1	0	0	1	0	0	0	0	0	14	0	0	0	0	0	0	0	0	0	0
8:45	0	1	0	0	0	0	0	0	0	0	0	6	0	0	0	0	0	0	0	0	0	0
14:00	1	0	0	0	0	3	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0
14:15	1	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:45	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:00	1	0	0	0	0	1	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
15:15	2	0	0	0	0	0	1	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0
15:30	1	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:45	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

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	IN					OUT					IN		OUT		ON STREET DROP OFF				ON STREET PICK UP			
	0	1	2	3	4+	0	1	2	3	4+	BIKES	PEDS	BIKES	PEDS	1	2	3	4+	1	2	3	4+
7:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:45	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0
8:00	0	4	1	0	0	7	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0
8:15	0	18	3	0	0	19	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
8:30	0	23	4	0	0	28	0	0	0	0	0	0	0	0	5	0	0	0	0	0	0	0
8:45	0	2	0	0	0	2	0	0	0	0	0	3	0	0	1	0	0	0	0	0	0	0
14:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:00	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:15	8	0	0	0	0	0	8	0	0	0	0	0	0	5	0	0	0	0	5	1	0	0
15:30	3	0	0	0	0	1	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:45	2	0	0	0	0	0	3	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0

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	IN					OUT					IN		OUT		ON STREET DROP OFF				ON STREET PICK UP			
	0	1	2	3	4+	0	1	2	3	4+	BIKES	PEDS	BIKES	PEDS	1	2	3	4+	1	2	3	4+
7:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0
7:45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00	0	3	0	0	0	3	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0
8:15	0	9	1	0	0	9	0	0	0	0	3	1	0	0	0	0	0	0	0	0	0	0
8:30	1	41	2	0	0	43	0	0	0	0	2	3	0	0	1	0	0	0	0	0	0	0
8:45	0	1	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:30	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
14:45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:00	3	0	0	0	0	0	1	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0
15:15	20	0	0	0	0	2	19	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0
15:30	4	0	0	0	0	0	4	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0
15:45	2	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

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	IN					OUT					IN		OUT		ON STREET DROP OFF				ON STREET PICK UP			
	0	1	2	3	4+	0	1	2	3	4+	BIKES	PEDS	BIKES	PEDS	1	2	3	4+	1	2	3	4+
7:00	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0
7:45	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00	1	3	0	0	0	1	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0
8:15	0	2	0	0	0	0	0	0	0	0	8	0	0	0	0	0	0	0	0	0	0	0
8:30	2	1	1	0	0	0	0	0	0	0	9	0	0	0	0	0	0	0	0	0	0	0
8:45	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:15	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:30	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0
14:45	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:00	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:15	0	0	0	0	0	0	1	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0
15:30	2	0	0	0	0	3	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0
15:45	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

	DROP OFF						PICK UP							
	SHUTTLE VAN		CHARTER BUS		SCHOOL BUS		SHUTTLE VAN		CHARTER BUS			SCHOOL BUS		
	VANS	STUDENTS	BUSES	STUDENTS	BUSES	STUDENTS	VANS	STUDENTS	ARRIVAL	DEPARTURE	STUDENTS	ARRIVAL	DEPARTURE	STUDENTS
7:00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7:15	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7:30	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7:45	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8:00	1	2	-	-	-	-	-	-	-	-	-	-	-	-
8:15	2	9,9	-	-	-	-	-	-	-	-	-	-	-	-
8:30	2	3,3	-	-	3	19,42,8	-	-	-	-	-	-	-	-
8:45	-	-	-	-	-	-	-	-	-	-	-	-	-	-
14:00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
14:15	-	-	-	-	-	-	1	5	-	-	-	-	-	-
14:30	-	-	-	-	-	-	-	-	3	-	-	-	-	-
14:45	-	-	-	-	-	-	-	-	-	1	11	-	-	-
15:00	-	-	-	-	-	-	-	-	1	1	17	-	-	-
15:15	-	-	-	-	-	-	2	9,3	-	2	19,14	3	1	14
15:30	-	-	-	-	-	-	4	1,5,1,1	-	-	-	-	2	9,6
15:45	-	-	-	-	1	9	-	-	-	-	-	-	-	-

Traffic Data Service

San Jose, CA
408-622-4787
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Study: Castilleja Driveway Survey
Date: 9/27/2023

	IN					OUT					IN		OUT		ON STREET DROP OFF				ON STREET PICK UP			
	0	1	2	3	4+	0	1	2	3	4+	BIKES	PEDS	BIKES	PEDS	1	2	3	4+	1	2	3	4+
7:00	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:45	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0
8:00	0	0	0	0	0	3	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0
8:15	0	0	0	0	0	4	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0
8:30	2	0	0	0	0	2	0	0	0	0	5	0	0	0	0	0	0	0	0	0	0	0
8:45	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
14:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:15	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
14:30	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:45	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0
15:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:15	1	0	0	0	0	0	0	1	0	1	1	0	3	9	0	0	0	0	0	0	0	0
15:30	0	0	0	0	0	3	2	1	0	0	0	15	0	1	0	0	0	0	0	0	0	0
15:45	0	0	0	0	0	2	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0

Traffic Data Service

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Study: Castilleja Driveway Survey
Date: 9/27/2023

	IN					OUT					IN		OUT		ON STREET DROP OFF				ON STREET PICK UP			
	0	1	2	3	4+	0	1	2	3	4+	BIKES	PEDS	BIKES	PEDS	1	2	3	4+	1	2	3	4+
7:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:45	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15	0	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:30	0	7	4	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0
8:45	0	6	1	0	0	1	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0
14:00	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0
14:15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:30	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:45	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0
15:00	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:15	1	0	0	0	0	1	10	3	1	0	0	0	0	2	0	0	0	0	0	0	0	0
15:30	2	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
15:45	3	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Traffic Data Service

San Jose, CA
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Study: Castilleja On-Street Parking
Date: 9/26/2023

	MELVILLE		KELLOGG						EMERSON						BRYANT				WAVERLEY	
	ALMA-EMERSON		ALMA-EMERSON		EMERSON-BRYANT		BRYANT-WAVERLEY		EMBARC.-MELVILLE		MELVILLE-KELLOGG		KELLOGG-CHURCHILL		EMBARC.-KELLOGG		KELLOGG-CHURCHILL		KELLOGG-CHURCHILL	
	N	S	N	S	N	S	N	S	W	E	W	E	W	E	W	E	W	E	W	E
7:00 AM	11	10	12	9	1	2	8	7	11	13	6	4	6	3	1	3	2	1	0	0
8:00 AM	11	5	9	9	2	2	8	7	8	10	7	11	5	2	3	5	4	3	0	0
9:00 AM	10	4	10	8	10	3	7	4	7	10	6	10	5	2	8	6	4	4	1	0
10:00 AM	10	5	9	9	12	5	7	5	8	11	4	9	6	3	10	6	4	4	1	3
11:00 AM	8	8	8	10	12	3	8	5	7	11	6	13	7	4	10	7	3	4	3	3
12:00 PM	9	6	8	8	12	3	8	4	7	10	5	16	6	4	10	6	3	4	4	2
1:00 PM	9	7	6	7	13	2	8	5	7	10	11	16	5	3	10	6	3	4	3	1
2:00 PM	9	8	8	7	13	4	7	4	6	9	7	15	6	6	8	5	3	4	5	0
3:00 PM	8	7	7	6	13	4	5	3	9	10	9	15	4	7	5	6	4	4	4	2
4:00 PM	9	8	7	5	12	6	6	3	10	11	6	10	4	7	4	7	3	0	3	1
5:00 PM	10	7	7	6	7	5	6	2	9	11	4	10	4	7	5	3	3	0	2	1

Traffic Data Service

San Jose, CA
408-622-4787
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Study: Castilleja On-Street Parking
Date: 9/27/2023

	MELVILLE		KELLOGG						EMERSON						BRYANT				WAVERLEY	
	ALMA-EMERSON		ALMA-EMERSON		EMERSON-BRYANT		BRYANT-WAVERLEY		EMBARC.-MELVILLE		MELVILLE-KELLOGG		KELLOGG-CHURCHILL		EMBARC.-KELLOGG		KELLOGG-CHURCHILL		KELLOGG-CHURCHILL	
	N	S	N	S	N	S	N	S	W	E	W	E	W	E	W	E	W	E	W	E
7:00 AM	10	6	8	8	0	6	9	7	12	10	7	6	4	6	2	2	2	1	0	0
8:00 AM	11	9	7	7	2	7	8	7	11	10	9	12	6	6	2	5	4	3	0	0
9:00 AM	10	7	8	8	12	8	7	4	11	11	9	14	6	5	9	5	6	4	4	1
10:00 AM	9	7	7	8	11	7	7	7	11	10	7	14	5	5	11	6	7	4	5	2
11:00 AM	8	6	8	8	9	7	9	7	12	11	8	15	5	6	8	6	7	4	6	1
12:00 PM	9	3	8	9	12	7	7	6	12	12	9	14	6	6	8	4	7	4	5	0
1:00 PM	9	3	7	9	12	7	7	6	10	11	7	14	6	7	8	4	8	3	3	1
2:00 PM	10	6	9	8	12	8	6	7	9	11	10	13	7	7	7	5	8	3	3	0
3:00 PM	7	8	6	4	7	7	7	6	12	12	8	14	5	8	6	6	5	4	6	1
4:00 PM	9	8	6	5	5	6	7	6	10	12	8	14	5	8	3	4	1	0	4	0
5:00 PM	11	7	8	6	5	6	4	8	10	12	8	15	6	6	3	2	1	0	3	1

Date: 9/26/2023

ADMIN LOT

	GENERAL	ADA	VISITORS
	11	1	12
7:00AM	0	0	0
8:00AM	1	1	0
9:00AM	11	1	1
10:00AM	11	1	3
11:00AM	11	1	3
12:00PM	11	1	9
1:00PM	11	1	4
2:00PM	11	1	3
3:00PM	10	0	4
4:00PM	9	0	3
5:00PM	7	0	3

SENIOR LOT

	GENERAL	ADA
	25	1
7:00AM	0	0
8:00AM	19	1
9:00AM	20	1
10:00AM	21	1
11:00AM	20	1
12:00PM	20	1
1:00PM	20	1
2:00PM	22	1
3:00PM	18	1
4:00PM	18	1
5:00PM	19	1

STAFF LOT

	STAFF	STAFF EV	ADA	RESERVED	M/C	FOOD
	24	3	2	-	1	1
7:00AM	9	1	1	6	0	1
8:00AM	14	2	1	6	0	1
9:00AM	15	2	1	6	0	1
10:00AM	16	2	1	5	0	1
11:00AM	19	2	1	6	0	1
12:00PM	18	2	1	7	0	1
1:00PM	18	2	1	7	0	1
2:00PM	19	2	2	8	0	1
3:00PM	17	3	1	4	0	1
4:00PM	13	3	1	3	0	1
5:00PM	14	3	1	6	0	1

Date: 9/27/2023

ADMIN LOT

	GENERAL	ADA	VISITORS
	11	1	12
7:00AM	0	0	0
8:00AM	1	1	0
9:00AM	7	1	4
10:00AM	9	1	6
11:00AM	9	1	3
12:00PM	8	1	1
1:00PM	10	1	1
2:00PM	10	1	1
3:00PM	8	0	1
4:00PM	7	0	2
5:00PM	5	0	3

SENIOR LOT

	GENERAL	ADA
	25	1
7:00AM	0	0
8:00AM	13	1
9:00AM	20	1
10:00AM	22	1
11:00AM	25	1
12:00PM	25	1
1:00PM	25	1
2:00PM	25	1
3:00PM	10	1
4:00PM	15	1
5:00PM	18	1

STAFF LOT

	STAFF	STAFF EV	ADA	RESERVED	M/C	FOOD
	24	3	2	-	1	1
7:00AM	10	2	1	5	0	1
8:00AM	11	2	2	3	0	1
9:00AM	12	3	2	7	0	1
10:00AM	14	2	2	6	0	0
11:00AM	14	2	1	6	0	1
12:00PM	13	2	1	6	0	1
1:00PM	14	1	1	7	0	1
2:00PM	15	3	2	8	0	1
3:00PM	13	3	2	4	0	1
4:00PM	8	2	1	6	0	1
5:00PM	8	1	1	4	0	1

Driveway Counts

Traffic Data Service -- San Jose, CA
Event Counts

EventCount-1093 -- English (ENU)

Datasets:

Site:	**[DW3] BRYANT ST LOOP DW**
Input A:	2 - East bound. - Lane= 0, Added to totals. (/2.000)
Input B:	0 - Unused or unknown. - Lane= 0, Excluded from totals.
Data type:	Axle sensors - Separate (Count)

Profile:

Name:	Default Profile
Scheme:	Count events divided by setup divisor
Units:	Non metric (ft, mi, ft/s, mph, lb, ton)

*** Tuesday, September 26, 2023=136, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**66**	**1**	**0**	**0**	**0**	**1**	**0**	**28**	**6**	**28**	**5**	**1**	**0**	**0**	**0**	**0**	
0	0	0	0	0	0	0	0	**11**	0	0	0	0	0	0	0	**3**	15	2	0	0	0	0	0	0
0	0	0	0	0	0	0	0	**17**	0	0	0	0	0	0	**17**	0	6	3	1	0	0	0	0	0
0	0	0	0	0	0	0	0	**35**	0	0	0	0	1	0	**9**	1	4	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	**3**	1	0	0	0	0	0	**3**	2	3	0	0	0	0	0	0	0

AM Peak 0800 - 0900 (66), AM PHF=0.47 PM Peak 1515 - 1615 (31), PM PHF=0.47

*** Wednesday, September 27, 2023=114, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**59**	**3**	**3**	**0**	**0**	**0**	**0**	**19**	**4**	**12**	**5**	**0**	**11**	**0**	**0**	**0**	
0	0	0	0	0	0	0	0	**7**	0	2	0	0	0	0	**0**	0	5	1	0	11	0	0	0	0
0	0	0	0	0	0	0	0	**19**	1	1	0	0	0	0	**9**	2	5	2	0	0	0	0	0	0
0	0	0	0	0	0	0	0	**30**	1	0	0	0	0	0	**7**	1	2	2	0	0	0	0	0	0
0	0	0	0	0	0	0	0	**3**	1	0	0	0	0	0	**3**	1	1	0	0	0	0	0	0	0

AM Peak 0800 - 0900 (59), AM PHF=0.50 PM Peak 1500 - 1600 (19), PM PHF=0.51

Traffic Data Service -- San Jose, CA
Event Counts

EventCount-1092 -- English (ENU)

Datasets:

Site: **[DW2] BRYANT ST LOOP DW**
Input A: 4 - West bound. - Lane= 0, Added to totals. (/2.000)
Input B: 0 - Unused or unknown. - Lane= 0, Excluded from totals.
Data type: Axle sensors - Separate (Count)

Profile:

Name: Default Profile
Scheme: Count events divided by setup divisor
Units: Non metric (ft, mi, ft/s, mph, lb, ton)

*** Tuesday, September 26, 2023=133, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**0**	**0**	**0**	**0**	**5**	**61**	**3**	**0**	**0**	**0**	**1**	**1**	**27**	**8**	**24**	**4**	**1**	**0**	**0**	**0**	**0**	
0	0	0	0	0	0	0	0	**7**	1	0	0	0	0	0	**5**	2	13	3	0	0	0	0	0	0
0	0	0	0	0	0	0	0	**19**	0	0	0	0	0	0	**14**	0	5	1	1	0	0	0	0	0
0	0	0	0	0	0	0	0	**33**	0	0	0	0	1	1	**5**	1	4	0	0	0	0	0	0	0
0	0	0	0	0	0	0	**5**	3	2	0	0	0	0	0	**3**	5	2	0	0	0	0	0	0	0

AM Peak 0745 - 0845 (62), AM PHF=0.48 PM Peak 1500 - 1600 (27), PM PHF=0.49

*** Wednesday, September 27, 2023=107, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**57**	**3**	**3**	**0**	**0**	**0**	**0**	**18**	**4**	**10**	**4**	**4**	**4**	**0**	**0**	**0**	
0	0	0	0	0	0	0	0	**5**	0	2	0	0	0	0	**4**	0	2	1	0	4	0	0	0	0
0	0	0	0	0	0	0	0	**20**	1	1	0	0	0	0	**7**	1	4	2	0	0	0	0	0	0
0	0	0	0	0	0	0	0	**29**	1	0	0	0	0	0	**4**	1	1	1	0	0	0	0	0	0
0	0	0	0	0	0	0	1	**3**	1	0	0	0	0	0	**3**	2	3	0	4	0	0	0	0	0

AM Peak 0800 - 0900 (57), AM PHF=0.49 PM Peak 1500 - 1600 (18), PM PHF=0.67

Traffic Data Service -- San Jose, CA
Event Counts

EventCount-1094 -- English (ENU)

Datasets:

Site: **[DW4] KELLOGG AVE LOOP DW**
Input A: 1 - North bound. - Lane= 0, Added to totals. (/2.000)
Input B: 0 - Unused or unknown. - Lane= 0, Excluded from totals.
Data type: Axle sensors - Separate (Count)

Profile:

Name: Default Profile
Scheme: Count events divided by setup divisor
Units: Non metric (ft, mi, ft/s, mph, lb, ton)

*** Tuesday, September 26, 2023=143, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**60**	**4**	**1**	**0**	**2**	**2**	**0**	**38**	**3**	**23**	**11**	**0**	**0**	**0**	**0**	**0**	
0	0	0	0	0	0	0	0	**5**	2	1	0	1	0	0	**4**	2	3	6	0	0	0	0	0	0
0	0	0	0	0	0	0	0	**9**	0	0	0	1	0	0	**23**	0	3	3	0	0	0	0	0	0
0	0	0	0	0	0	0	1	**44**	0	0	0	0	1	0	**7**	0	11	1	0	0	0	0	0	0
0	0	0	0	0	0	0	0	**3**	2	0	0	0	1	0	**4**	1	6	1	0	0	0	0	0	0

AM Peak 0800 - 0900 (60), AM PHF=0.34 PM Peak 1500 - 1600 (38), PM PHF=0.41

*** Wednesday, September 27, 2023=135, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**54**	**1**	**2**	**2**	**1**	**1**	**0**	**29**	**5**	**8**	**8**	**12**	**14**	**0**	**0**	**0**	
0	0	0	0	0	0	0	0	**3**	0	1	0	0	0	0	**3**	2	0	3	3	12	0	0	0	0
0	0	0	0	0	0	0	0	**9**	1	1	1	1	1	0	**20**	1	2	2	3	2	0	0	0	0
0	0	0	0	0	0	0	0	**40**	0	1	1	0	1	0	**4**	2	6	3	1	0	0	0	0	0
0	0	0	0	0	0	0	0	**2**	0	0	0	0	0	0	**2**	1	0	1	5	0	0	0	0	0

AM Peak 0800 - 0900 (54), AM PHF=0.34 PM Peak 1500 - 1600 (29), PM PHF=0.36

Traffic Data Service -- San Jose, CA
Event Counts

EventCount-1098 -- English (ENU)

Datasets:

Site: **[DW5] KELLOGG AVE LOOP DW**
Input A: 3 - South bound. - Lane= 0, Added to totals. (/2.000)
Input B: 0 - Unused or unknown. - Lane= 0, Excluded from totals.
Data type: Axle sensors - Separate (Count)

Profile:

Name: Default Profile
Scheme: Count events divided by setup divisor
Units: Non metric (ft, mi, ft/s, mph, lb, ton)

*** Tuesday, September 26, 2023=144, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**59**	**4**	**2**	**0**	**2**	**2**	**1**	**36**	**5**	**21**	**15**	**1**	**0**	**0**	**0**	**0**	
0	0	0	0	0	0	0	0	**4**	3	2	0	1	0	0	2	**4**	4	9	1	0	0	0	0	0
0	0	0	0	0	0	0	0	**7**	0	0	0	1	0	0	**22**	0	2	4	0	0	0	0	0	0
0	0	0	0	0	0	0	0	**44**	1	0	0	0	2	1	**11**	0	12	1	0	0	0	0	0	0
0	0	0	0	0	0	0	0	**4**	0	0	0	0	0	0	**2**	2	5	1	0	0	0	0	0	0

AM Peak 0800 - 0900 (59), AM PHF=0.33 PM Peak 1515 - 1615 (38), PM PHF=0.44

*** Wednesday, September 27, 2023=133, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**55**	**1**	**0**	**1**	**0**	**0**	**0**	**29**	**4**	**9**	**8**	**11**	**17**	**0**	**0**	**0**	
0	0	0	0	0	0	0	0	**3**	0	0	0	0	0	0	0	**2**	1	2	2	14	0	0	0	0
0	0	0	0	0	0	0	0	**9**	1	0	0	0	0	0	**23**	1	1	3	2	3	0	0	0	0
0	0	0	0	0	0	0	0	**42**	0	0	1	0	0	0	**4**	1	7	1	3	0	0	0	0	0
0	0	0	0	0	0	0	0	**2**	0	0	0	0	0	0	**2**	0	0	2	4	1	0	0	0	0

AM Peak 0800 - 0900 (55), AM PHF=0.33 PM Peak 1515 - 1615 (31), PM PHF=0.34

Average Daily Traffic (ADT) Counts

Traffic Data Service -- San Jose, CA
Vehicle Counts

VehicleCount-1099 -- English (ENU)

Datasets:

Site: **[1] BRYANT ST BT EMBARCADERO RD AND KELLOGG AVE**
Data type: Axle sensors - Paired (Class/Speed/Count)

Profile:

Included classes: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13
Speed range: 0 - 100 mph.
Direction: North (bound), P = North, Lane = 0-16
Name: Default Profile
Scheme: Vehicle classification (Scheme F)
Units: Non metric (ft, mi, ft/s, mph, lb, ton)

* Tuesday, September 26, 2023 - Total=315, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**1**	**0**	**1**	**5**	**15**	**26**	**20**	**17**	**26**	**15**	**16**	**14**	**36**	**40**	**23**	**27**	**15**	**10**	**5**	**2**	**1**	
0	0	0	0	0	0	1	3	6	**10**	4	7	4	6	2	3	**9**	7	7	6	3	3	2	1	0
0	0	0	1	0	0	0	1	**7**	4	3	5	4	4	7	**9**	9	9	7	5	2	1	0	0	0
0	0	0	0	0	0	1	3	**7**	3	3	4	2	4	1	**18**	13	3	10	2	5	1	0	0	0
0	0	0	0	0	1	3	8	**6**	3	7	10	5	2	4	**6**	9	4	3	2	0	0	0	0	0

AM Peak 0815 - 0915 (30), AM PHF=0.75 PM Peak 1515 - 1615 (42), PM PHF=0.58

* Wednesday, September 27, 2023 - Total=346, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**1**	**0**	**1**	**1**	**1**	**5**	**9**	**31**	**26**	**17**	**17**	**17**	**20**	**38**	**34**	**28**	**36**	**30**	**20**	**8**	**3**	**1**	**2**	
0	0	0	0	1	0	1	1	5	**8**	7	5	3	6	4	**5**	10	10	8	5	4	2	1	0	0
0	1	0	1	0	0	1	3	5	**8**	7	4	5	6	4	**10**	7	11	5	9	0	1	0	1	0
0	0	0	0	0	1	1	3	**14**	5	1	3	6	2	12	**15**	6	9	8	4	1	0	0	0	0
0	0	0	0	0	0	2	2	**7**	5	2	5	3	6	**18**	4	5	6	9	2	3	0	0	1	0

AM Peak 0830 - 0930 (37), AM PHF=0.66 PM Peak 1445 - 1545 (48), PM PHF=0.67

* Thursday, September 28, 2023 - Total=352, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**1**	**0**	**1**	**2**	**10**	**31**	**18**	**27**	**13**	**23**	**21**	**17**	**46**	**33**	**38**	**34**	**18**	**10**	**5**	**2**	**2**	
0	0	0	0	0	0	0	4	2	**4**	4	5	5	3	3	3	**7**	5	6	7	2	0	1	1	0
0	0	0	1	0	1	1	2	**8**	5	14	3	8	6	3	**14**	8	8	9	6	1	2	1	0	0
0	0	0	0	0	0	1	2	**13**	6	6	3	5	9	8	**23**	11	10	11	3	3	2	0	1	0
0	0	0	0	0	0	0	2	**8**	3	3	2	5	3	3	**6**	7	15	8	2	4	1	0	0	0

AM Peak 0815 - 0915 (33), AM PHF=0.63 PM Peak 1515 - 1615 (50), PM PHF=0.54

* Friday, September 29, 2023 - Total=290, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**1**	**0**	**2**	**0**	**1**	**1**	**9**	**31**	**19**	**13**	**18**	**7**	**24**	**38**	**34**	**29**	**23**	**13**	**11**	**7**	**6**	**1**	**2**	
0	0	0	1	0	1	0	1	5	**7**	3	7	4	9	**18**	5	7	6	2	2	1	3	0	0	0
0	1	0	1	0	0	0	0	**10**	6	6	2	2	2	**6**	11	6	7	3	4	2	0	0	0	0
0	0	0	0	0	0	0	2	**6**	4	0	2	0	5	**8**	9	10	3	4	2	2	1	1	0	0
0	0	0	0	0	0	1	6	**10**	2	4	7	1	**8**	6	9	6	7	4	3	2	2	0	2	0

AM Peak 0815 - 0915 (33), AM PHF=0.82 PM Peak 1345 - 1445 (40), PM PHF=0.56

* Saturday, September 30, 2023 - Total=257, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**0**	**2**	**1**	**1**	**2**	**8**	**14**	**15**	**23**	**25**	**25**	**16**	**19**	**26**	**26**	**26**	**13**	**6**	**5**	**3**	**1**	
0	0	0	0	2	0	0	0	1	5	8	4	**8**	3	4	6	7	8	**8**	8	4	1	0	1	0
0	0	0	0	0	1	0	1	0	4	2	**5**	5	7	4	3	6	5	**9**	1	0	2	1	0	0
0	0	0	0	0	0	1	0	2	2	4	**8**	8	6	3	5	4	**7**	3	3	0	1	1	0	0
0	0	0	0	0	0	0	1	5	3	1	**6**	4	9	5	5	9	**6**	6	1	2	1	1	0	0

AM Peak 1115 - 1215 (27), AM PHF=0.84 PM Peak 1730 - 1830 (30), PM PHF=0.83

* Sunday, October 1, 2023 - Total=262, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**1**	**0**	**1**	**1**	**1**	**7**	**16**	**15**	**18**	**22**	**28**	**39**	**28**	**26**	**21**	**26**	**7**	**4**	**1**	**0**	**0**	
0	0	0	1	0	0	0	0	0	3	2	5	**7**	4	14	**9**	4	2	3	2	0	0	0	0	0
0	0	0	0	0	0	0	1	0	3	1	5	**5**	7	5	**12**	11	3	9	0	1	1	0	0	0
0	0	0	0	0	0	0	0	0	3	6	3	**8**	9	**13**	4	3	7	5	4	2	0	0	0	0
0	0	0	0	0	1	1	0	7	7	6	**5**	2	8	**7**	3	8	9	9	1	1	0	0	0	0

AM Peak 1145 - 1245 (25), AM PHF=0.78 PM Peak 1430 - 1530 (41), PM PHF=0.79

* Monday, October 2, 2023 - Total=306, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**1**	**0**	**1**	**9**	**10**	**36**	**18**	**14**	**13**	**11**	**17**	**33**	**29**	**16**	**36**	**33**	**17**	**8**	**2**	**1**	**1**	
0	0	0	0	0	0	1	2	**6**	2	4	3	3	3	4	**7**	3	3	8	7	2	1	0	0	0
0	0	0	0	0	0	2	1	**7**	7	5	2	2	7	5	**10**	3	12	12	4	3	0	0	1	0
0	0	0	1	0	1	5	2	**9**	3	0	4	2	4	**9**	4	7	12	8	5	3	1	0	0	0
0	0	0	0	0	0	1	5	**14**	6	5	4	4	3	**15**	8	3	9	5	1	0	0	1	0	0

AM Peak 0800 - 0900 (36), AM PHF=0.64 PM Peak 1430 - 1530 (41), PM PHF=0.68

* Tuesday, October 3, 2023 - Total=344, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**1**	**0**	**0**	**3**	**14**	**30**	**28**	**21**	**19**	**16**	**20**	**23**	**36**	**26**	**40**	**33**	**15**	**15**	**3**	**1**	**0**	
0	0	0	1	0	0	2	3	**8**	3	3	5	3	4	5	4	4	**12**	12	4	5	2	1	0	0
0	0	0	0	0	0	0	1	**7**	9	7	6	5	5	7	10	3	**11**	6	5	4	0	0	0	0
0	0	0	0	0	0	1	3	**8**	7	7	2	3	7	7	16	**12**	6	6	3	4	1	0	0	0
0	0	0	0	0	0	0	**7**	7	9	4	6	5	4	4	6	**7**	11	9	3	2	0	0	0	0

AM Peak 0745 - 0845 (30), AM PHF=0.94 PM Peak 1630 - 1730 (42), PM PHF=0.88

* Wednesday, October 4, 2023 - Total=362, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**2**	**0**	**0**	**4**	**13**	**36**	**27**	**21**	**31**	**13**	**23**	**46**	**24**	**24**	**30**	**30**	**18**	**11**	**3**	**4**	**2**	
0	0	0	0	0	0	2	5	6	**8**	6	7	7	4	**8**	5	8	8	7	5	2	2	3	1	0
0	0	0	1	0	0	1	1	**11**	8	5	8	3	5	**5**	4	2	9	7	5	3	1	0	1	0
0	0	0	0	0	0	1	4	**6**	7	4	6	2	3	**15**	5	8	6	8	5	2	0	1	0	0
0	0	0	1	0	0	0	3	**13**	4	6	10	1	11	**18**	10	6	7	8	3	4	0	0	0	0

AM Peak 0815 - 0915 (38), AM PHF=0.73 PM Peak 1400 - 1500 (46), PM PHF=0.64

* Thursday, October 5, 2023 - Total=361, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**1**	**0**	**1**	**3**	**13**	**27**	**23**	**24**	**20**	**17**	**20**	**22**	**23**	**34**	**52**	**51**	**16**	**5**	**4**	**4**	**1**	
0	0	0	0	0	0	2	2	5	3	**8**	8	1	2	7	3	10	10	**9**	6	2	1	3	0	0
0	0	0	1	0	1	0	4	6	**8**	3	5	5	4	3	3	12	11	**15**	5	3	1	0	1	0
0	0	0	0	0	0	0	3	10	**4**	5	2	5	7	7	15	6	14	**18**	2	0	1	1	0	0
0	0	0	0	0	0	1	4	6	**8**	8	5	6	7	5	2	6	**17**	9	3	0	1	0	0	0

AM Peak 0915 - 1015 (28), AM PHF=0.88 PM Peak 1745 - 1845 (59), PM PHF=0.82

Traffic Data Service -- San Jose, CA
Vehicle Counts

VehicleCount-1100 -- English (ENU)

Datasets:

Site: **[1] BRYANT ST BT EMBARCADERO RD AND KELLOGG AVE**
Data type: Axle sensors - Paired (Class/Speed/Count)

Profile:

Included classes: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13
Speed range: 0 - 100 mph.
Direction: South (bound), P = North, Lane = 0-16
Name: Default Profile
Scheme: Vehicle classification (Scheme F)
Units: Non metric (ft, mi, ft/s, mph, lb, ton)

* Tuesday, September 26, 2023 - Total=675, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**0**	**5**	**3**	**7**	**32**	**88**	**45**	**35**	**36**	**24**	**31**	**44**	**72**	**49**	**81**	**46**	**33**	**17**	**17**	**8**	**2**	
0	0	0	0	0	0	0	3	**27**	15	12	10	5	6	10	18	5	**19**	19	10	5	6	3	1	2
0	0	0	0	2	0	1	6	**16**	13	8	6	9	10	8	24	12	**18**	11	12	5	5	2	1	0
0	0	0	0	2	1	2	13	**28**	7	9	13	6	6	6	13	17	**26**	10	7	4	3	2	0	0
0	0	0	0	1	2	4	10	**17**	10	6	7	4	9	20	17	15	**18**	6	4	3	3	1	0	0

AM Peak 0800 - 0900 (88), AM PHF=0.79 PM Peak 1700 - 1800 (81), PM PHF=0.78

* Wednesday, September 27, 2023 - Total=730, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
2	**1**	**2**	**0**	**3**	**2**	**6**	**21**	**109**	**43**	**42**	**33**	**31**	**43**	**46**	**74**	**56**	**77**	**53**	**36**	**32**	**10**	**5**	**3**	
2	0	0	0	1	1	0	3	**26**	11	12	12	13	12	11	23	10	14	**20**	13	20	4	3	1	0
0	1	0	0	2	0	1	4	**20**	15	15	8	8	11	11	18	12	**20**	12	6	6	2	1	0	0
0	0	1	0	0	1	2	4	**37**	4	7	6	6	11	15	21	17	**27**	14	4	2	2	0	2	0
0	0	1	0	0	0	3	10	**26**	13	8	7	4	9	9	12	17	**16**	7	13	4	2	1	0	0

AM Peak 0800 - 0900 (109), AM PHF=0.74 PM Peak 1715 - 1815 (83), PM PHF=0.77

* Thursday, September 28, 2023 - Total=673, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**0**	**1**	**2**	**7**	**31**	**95**	**37**	**35**	**28**	**31**	**39**	**36**	**60**	**67**	**75**	**63**	**27**	**12**	**14**	**9**	**4**	
0	0	0	0	0	0	0	4	**22**	9	13	5	8	9	5	14	13	**17**	15	11	1	3	2	2	1
0	0	0	0	1	0	2	8	**16**	11	9	9	6	14	11	28	17	**24**	16	7	5	3	3	1	0
0	0	0	0	0	1	2	11	**40**	7	5	4	9	9	9	9	**19**	11	17	5	3	5	1	0	0
0	0	0	0	0	1	3	8	**17**	10	8	10	8	7	11	9	**18**	23	15	4	3	3	3	1	0

AM Peak 0800 - 0900 (95), AM PHF=0.59 PM Peak 1630 - 1730 (78), PM PHF=0.81

* Friday, September 29, 2023 - Total=673, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
1	**2**	**0**	**0**	**2**	**1**	**10**	**30**	**95**	**48**	**43**	**39**	**27**	**33**	**34**	**71**	**66**	**59**	**46**	**23**	**13**	**13**	**9**	**8**	
1	1	0	0	0	0	2	8	**29**	13	12	10	6	7	7	15	**17**	15	15	9	4	5	3	2	1
0	0	0	0	2	0	1	7	**20**	13	7	10	4	7	6	**24**	15	13	8	5	2	2	1	1	0
0	0	0	0	0	0	2	6	**32**	10	12	9	5	9	11	**20**	20	18	11	5	0	2	1	3	1
0	1	0	0	0	1	5	9	**14**	12	12	10	12	10	10	**12**	14	13	12	4	7	4	4	2	0

AM Peak 0800 - 0900 (95), AM PHF=0.74 PM Peak 1515 - 1615 (73), PM PHF=0.76

* Saturday, September 30, 2023 - Total=555, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
2	**0**	**2**	**0**	**0**	**2**	**0**	**8**	**13**	**22**	**25**	**30**	**50**	**39**	**33**	**35**	**39**	**31**	**117**	**69**	**10**	**10**	**12**	**6**	
1	0	1	0	0	2	0	3	2	5	4	7	**14**	7	7	9	12	9	14	**32**	3	2	3	4	0
0	0	1	0	0	0	0	0	5	5	6	5	**16**	9	15	9	10	7	**32**	22	3	2	4	1	0
1	0	0	0	0	0	0	0	3	8	9	8	**9**	14	5	8	8	7	**30**	11	1	2	1	1	1
0	0	0	0	0	0	0	5	3	4	6	**10**	11	9	6	9	9	8	**41**	4	3	4	4	0	0

AM Peak 1145 - 1245 (49), AM PHF=0.77 PM Peak 1815 - 1915 (135), PM PHF=0.82

* Sunday, October 1, 2023 - Total=384, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
1	**0**	**0**	**0**	**1**	**0**	**2**	**8**	**14**	**17**	**25**	**41**	**38**	**34**	**43**	**38**	**26**	**27**	**36**	**15**	**8**	**4**	**5**	**1**	
0	0	0	0	0	0	0	1	3	2	7	**11**	10	9	7	**12**	4	6	13	3	2	2	2	1	0
0	0	0	0	0	0	0	2	1	3	9	**11**	10	10	**12**	11	4	5	9	2	2	2	0	0	0
1	0	0	0	1	0	0	2	4	6	5	**10**	10	6	**13**	9	5	8	8	7	2	0	2	0	0
0	0	0	0	0	0	2	3	6	6	4	**9**	8	9	**11**	6	13	8	6	3	2	0	1	0	0

AM Peak 1100 - 1200 (41), AM PHF=0.93 PM Peak 1415 - 1515 (48), PM PHF=0.92

* Monday, October 2, 2023 - Total=661, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**0**	**3**	**2**	**19**	**28**	**82**	**38**	**36**	**23**	**43**	**38**	**42**	**77**	**57**	**76**	**46**	**25**	**10**	**11**	**3**	**2**	
0	0	0	0	0	0	0	2	**18**	15	7	8	16	10	8	12	**14**	16	17	10	3	3	1	0	0
0	0	0	0	2	0	5	4	**14**	8	11	5	6	10	10	**28**	17	15	12	6	3	2	1	2	0
0	0	0	0	1	1	10	11	**28**	6	9	6	7	9	9	**11**	12	26	10	6	4	4	0	0	0
0	0	0	0	0	1	4	11	**22**	9	9	4	14	9	15	**26**	14	19	7	3	0	2	1	0	1

AM Peak 0800 - 0900 (82), AM PHF=0.73 PM Peak 1515 - 1615 (79), PM PHF=0.71

* Tuesday, October 3, 2023 - Total=638, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
1	**0**	**0**	**0**	**1**	**2**	**5**	**23**	**104**	**38**	**45**	**28**	**23**	**33**	**39**	**61**	**60**	**77**	**51**	**18**	**16**	**4**	**9**	**0**	
0	0	0	0	0	0	0	1	**25**	10	15	4	5	7	11	17	9	**16**	23	7	2	0	1	0	0
0	0	0	0	1	0	2	9	**27**	6	11	4	4	10	8	19	12	**19**	12	7	3	1	4	0	0
0	0	0	0	0	1	1	7	**28**	8	8	12	6	9	11	16	10	**27**	9	1	8	2	1	0	1
1	0	0	0	0	1	2	6	**24**	14	11	8	8	7	9	9	**29**	15	7	3	3	1	3	0	0

AM Peak 0800 - 0900 (104), AM PHF=0.93 PM Peak 1645 - 1745 (91), PM PHF=0.78

* Wednesday, October 4, 2023 - Total=720, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
1	**0**	**0**	**0**	**2**	**1**	**4**	**21**	**94**	**47**	**31**	**46**	**43**	**36**	**79**	**77**	**72**	**68**	**55**	**18**	**9**	**8**	**7**	**1**	
0	0	0	0	0	0	0	1	**21**	8	9	8	9	4	19	**20**	13	13	17	7	3	3	2	0	0
0	0	0	0	1	0	1	4	**18**	14	9	13	13	12	19	**18**	16	14	16	5	2	1	1	0	0
1	0	0	0	1	0	3	6	**33**	13	7	14	11	8	15	**19**	18	21	11	2	0	3	0	1	1
0	0	0	0	0	1	0	10	**22**	12	6	11	10	12	**26**	20	25	20	11	4	4	1	4	0	0

AM Peak 0800 - 0900 (94), AM PHF=0.71 PM Peak 1445 - 1545 (83), PM PHF=0.80

* Thursday, October 5, 2023 - Total=726, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
1	**0**	**0**	**0**	**1**	**2**	**4**	**28**	**99**	**43**	**40**	**38**	**27**	**38**	**41**	**69**	**78**	**87**	**53**	**28**	**23**	**18**	**6**	**2**	
0	0	0	0	0	0	0	3	**21**	11	15	7	7	8	10	13	12	**17**	13	8	11	3	0	0	1
0	0	0	0	1	0	1	7	**22**	7	12	15	7	10	7	22	18	**19**	21	10	6	6	2	1	0
1	0	0	0	0	0	1	5	**34**	14	4	8	3	9	12	14	22	**29**	9	7	4	4	2	1	0
0	0	0	0	0	2	2	13	**22**	11	9	8	10	11	12	20	**26**	22	10	3	2	5	2	0	1

AM Peak 0800 - 0900 (99), AM PHF=0.73 PM Peak 1645 - 1745 (91), PM PHF=0.78

Traffic Data Service -- San Jose, CA
Vehicle Counts

VehicleCount-1104 -- English (ENU)

Datasets:

Site: **[2] KELLOGG AVE BT EMERSON ST AND BRYANT ST**
Data type: Axle sensors - Paired (Class/Speed/Count)

Profile:

Included classes: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13
Speed range: 0 - 100 mph.
Direction: East (bound), P = East, Lane = 0-16
Name: Default Profile
Scheme: Vehicle classification (Scheme F)
Units: Non metric (ft, mi, ft/s, mph, lb, ton)

* Friday, September 29, 2023 - Total=265, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
2	**0**	**0**	**1**	**0**	**3**	**7**	**8**	**30**	**20**	**12**	**11**	**18**	**11**	**19**	**20**	**25**	**34**	**12**	**10**	**4**	**8**	**9**	**1**	
0	0	0	0	0	0	0	1	**10**	6	6	2	5	2	4	3	7	**12**	3	3	0	1	3	1	0
0	0	0	1	0	0	2	3	**5**	7	1	1	3	4	3	5	7	**7**	1	1	2	4	2	0	0
1	0	0	0	0	1	2	3	**14**	3	3	4	5	1	7	5	5	**7**	6	3	0	3	4	0	0
1	0	0	0	0	2	3	**1**	1	4	2	4	5	4	5	7	6	**8**	2	3	2	0	0	0	0

AM Peak 0745 - 0845 (30), AM PHF=0.54 PM Peak 1700 - 1800 (34), PM PHF=0.71

* Saturday, September 30, 2023 - Total=198, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**0**	**1**	**0**	**1**	**2**	**3**	**5**	**6**	**13**	**22**	**23**	**17**	**13**	**14**	**13**	**32**	**18**	**5**	**4**	**3**	**3**	
0	0	0	0	1	0	1	1	0	3	1	6	**8**	5	4	3	4	1	4	**8**	2	2	0	0	1
0	0	0	0	0	0	0	0	1	0	1	3	**6**	5	3	3	1	4	**10**	4	1	1	1	0	0
0	0	0	0	0	0	0	0	1	2	3	3	**4**	6	6	5	5	4	**10**	5	1	1	1	2	0
0	0	0	0	0	0	0	1	1	0	1	**1**	4	7	4	2	4	4	**8**	1	1	0	1	1	0

AM Peak 1145 - 1245 (19), AM PHF=0.59 PM Peak 1815 - 1915 (36), PM PHF=0.90

* Sunday, October 1, 2023 - Total=128, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
1	**3**	**1**	**1**	**0**	**0**	**0**	**1**	**5**	**6**	**8**	**14**	**15**	**11**	**10**	**8**	**11**	**13**	**7**	**4**	**4**	**4**	**1**	**0**	
1	1	0	1	0	0	0	0	0	2	0	3	**7**	2	2	2	1	2	4	3	0	2	1	0	0
0	1	1	0	0	0	0	1	2	1	2	1	**3**	7	3	2	4	4	1	0	0	1	0	0	0
0	0	0	0	0	0	0	0	1	0	1	**8**	**4**	1	2	3	3	3	1	0	3	1	0	0	1
0	1	0	0	0	0	0	0	2	3	5	**2**	**1**	1	3	1	3	4	1	1	1	0	0	0	0

AM Peak 1130 - 1230 (20), AM PHF=0.63 PM Peak 1200 - 1300 (15), PM PHF=0.54

* Monday, October 2, 2023 - Total=242, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
1	**0**	**0**	**1**	**0**	**2**	**8**	**8**	**29**	**9**	**5**	**19**	**11**	**20**	**15**	**22**	**20**	**27**	**20**	**16**	**0**	**7**	**2**	**0**	
0	0	0	0	0	0	1	3	**4**	3	1	3	4	2	3	2	5	**6**	5	5	0	2	1	0	0
0	0	0	0	0	0	2	0	**7**	2	2	5	2	10	5	9	4	**9**	5	7	0	3	0	0	0
1	0	0	1	0	1	3	1	**14**	2	1	5	1	5	6	6	6	**8**	6	1	0	1	1	0	0
0	0	0	0	0	1	2	**4**	4	2	1	6	4	3	1	5	**5**	4	4	3	0	1	0	0	0

AM Peak 0745 - 0845 (29), AM PHF=0.52 PM Peak 1645 - 1745 (28), PM PHF=0.78

* Tuesday, October 3, 2023 - Total=245, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**1**	**1**	**0**	**2**	**8**	**11**	**27**	**13**	**12**	**13**	**15**	**14**	**17**	**21**	**23**	**32**	**16**	**7**	**5**	**1**	**4**	**2**	
0	0	0	1	0	0	0	2	**6**	7	2	2	4	3	5	4	6	**10**	9	3	1	0	3	0	0
0	0	1	0	0	1	2	3	**6**	3	3	2	4	5	5	8	10	**5**	4	3	2	0	1	1	0
0	0	0	0	0	1	1	1	**11**	3	3	7	3	3	4	8	2	**12**	1	0	2	1	0	1	0
0	0	0	0	0	0	5	**5**	4	0	4	2	4	3	3	1	**5**	5	2	1	0	0	0	0	0

AM Peak 0745 - 0845 (28), AM PHF=0.64 PM Peak 1645 - 1745 (32), PM PHF=0.67

* Wednesday, October 4, 2023 - Total=279, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**0**	**1**	**0**	**2**	**3**	**9**	**29**	**14**	**17**	**21**	**16**	**28**	**37**	**23**	**14**	**20**	**21**	**10**	**9**	**4**	**1**	**0**	
0	0	0	0	0	0	0	2	**3**	1	8	4	3	1	**15**	6	3	2	8	5	1	0	0	0	0
0	0	0	1	0	1	1	1	**12**	6	3	4	2	10	**4**	5	3	8	5	1	3	4	1	0	0
0	0	0	0	0	0	0	1	**9**	1	3	7	3	3	**11**	6	4	7	2	3	3	0	0	0	0
0	0	0	0	0	1	2	**5**	5	6	3	6	8	**14**	7	6	4	3	6	1	2	0	0	0	0

AM Peak 0745 - 0845 (29), AM PHF=0.60 PM Peak 1345 - 1445 (44), PM PHF=0.73

* Thursday, October 5, 2023 - Total=274, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**1**	**0**	**1**	**0**	**1**	**4**	**8**	**20**	**16**	**14**	**16**	**11**	**26**	**19**	**27**	**24**	**31**	**21**	**10**	**10**	**7**	**4**	**3**	
0	1	0	0	0	0	0	2	**5**	5	6	5	1	7	3	6	5	**8**	6	2	2	2	2	2	2
0	0	0	1	0	0	0	0	**4**	4	3	3	3	4	4	8	8	**10**	7	4	2	3	0	1	0
0	0	0	0	0	0	2	0	**6**	4	4	4	2	6	6	7	5	**8**	7	1	3	0	0	0	0
0	0	0	0	0	1	2	**6**	5	3	1	4	5	9	6	6	**6**	5	1	3	3	2	2	0	0

AM Peak 0745 - 0845 (21), AM PHF=0.88 PM Peak 1645 - 1745 (32), PM PHF=0.80

Traffic Data Service -- San Jose, CA
Vehicle Counts

VehicleCount-1103 -- English (ENU)

Datasets:

Site: **[2] KELLOGG AVE BT EMERSON ST AND BRYANT ST**
Data type: Axle sensors - Paired (Class/Speed/Count)

Profile:

Included classes: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13
Speed range: 0 - 100 mph.
Direction: West (bound), P = East, Lane = 0-16
Name: Default Profile
Scheme: Vehicle classification (Scheme F)
Units: Non metric (ft, mi, ft/s, mph, lb, ton)

* Friday, September 29, 2023 - Total=568, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
2	**2**	**0**	**0**	**1**	**5**	**15**	**17**	**121**	**36**	**19**	**16**	**12**	**31**	**22**	**84**	**53**	**70**	**19**	**11**	**7**	**20**	**2**	**3**	
1	1	0	0	0	0	3	4	**16**	7	5	2	4	6	3	11	**14**	25	5	3	3	10	2	1	0
1	0	0	0	0	2	3	1	**23**	11	6	4	1	13	6	**39**	13	11	5	1	1	3	0	1	0
0	1	0	0	0	1	3	5	**54**	11	6	6	3	7	7	**22**	16	19	6	4	1	4	0	1	1
0	0	0	0	1	2	6	7	**28**	7	2	4	4	5	6	**12**	10	15	3	3	2	3	0	0	0

AM Peak 0800 - 0900 (121), AM PHF=0.56 PM Peak 1515 - 1615 (87), PM PHF=0.56

* Saturday, September 30, 2023 - Total=255, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
1	**0**	**0**	**0**	**0**	**4**	**0**	**4**	**6**	**7**	**18**	**17**	**21**	**30**	**22**	**23**	**15**	**9**	**42**	**23**	**6**	**2**	**4**	**1**	
0	0	0	0	0	2	0	0	1	1	3	6	**3**	5	1	10	8	4	2	**15**	2	0	2	1	0
0	0	0	0	0	0	0	0	0	1	5	1	**5**	8	6	6	4	2	**15**	4	2	1	1	0	0
1	0	0	0	0	2	0	1	2	3	4	3	**8**	8	9	5	2	2	**9**	4	2	1	0	0	1
0	0	0	0	0	0	0	3	3	2	6	**7**	5	9	6	2	1	1	**16**	0	0	0	1	0	0

AM Peak 1145 - 1245 (23), AM PHF=0.72 PM Peak 1815 - 1915 (55), PM PHF=0.86

* Sunday, October 1, 2023 - Total=155, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
1	**0**	**1**	**0**	**3**	**1**	**0**	**2**	**8**	**6**	**4**	**9**	**16**	**13**	**15**	**13**	**15**	**9**	**15**	**5**	**12**	**2**	**4**	**1**	
0	0	1	0	0	0	0	0	1	1	0	3	**5**	4	2	3	**5**	3	5	0	4	2	2	0	0
0	0	0	0	1	0	0	0	1	2	1	2	**3**	4	4	2	**4**	4	2	2	2	0	0	0	0
1	0	0	0	2	1	0	0	2	2	1	2	**4**	2	5	**3**	2	0	5	2	4	0	0	0	0
0	0	0	0	0	0	0	2	4	1	2	**2**	4	3	4	**5**	4	2	3	1	2	0	2	1	1

AM Peak 1145 - 1245 (14), AM PHF=0.70 PM Peak 1530 - 1630 (17), PM PHF=0.85

* Monday, October 2, 2023 - Total=543, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
1	**1**	**0**	**0**	**2**	**5**	**31**	**15**	**136**	**15**	**12**	**14**	**16**	**20**	**18**	**95**	**45**	**48**	**37**	**15**	**8**	**4**	**4**	**1**	
0	1	0	0	0	0	1	6	6	**7**	2	1	1	5	0	12	**16**	9	18	4	3	1	1	1	2
0	0	0	0	0	1	8	1	**31**	3	6	7	5	7	4	**48**	14	10	7	3	1	1	0	0	0
0	0	0	0	0	2	16	5	**76**	1	1	3	3	6	4	**17**	11	18	4	5	1	1	1	0	0
1	0	0	0	2	2	6	3	**23**	4	3	3	7	2	10	**18**	4	11	8	3	3	1	2	0	0

AM Peak 0815 - 0915 (137), AM PHF=0.45 PM Peak 1515 - 1615 (99), PM PHF=0.52

* Tuesday, October 3, 2023 - Total=569, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
2	**1**	**0**	**0**	**0**	**5**	**9**	**15**	**149**	**21**	**26**	**17**	**13**	**18**	**24**	**68**	**38**	**86**	**42**	**12**	**14**	**6**	**2**	**1**	
2	1	0	0	0	0	0	4	**13**	3	8	5	3	3	9	11	8	**22**	12	7	2	2	0	0	0
0	0	0	0	0	2	3	5	**40**	7	6	1	5	6	4	26	10	**9**	15	2	3	1	0	1	0
0	0	0	0	0	0	1	2	**75**	6	6	6	2	5	5	23	9	**35**	11	1	6	2	0	0	0
0	0	0	0	0	3	5	4	**21**	5	6	5	3	4	6	8	11	**20**	4	2	3	1	2	0	0

AM Peak 0800 - 0900 (149), AM PHF=0.50 PM Peak 1700 - 1800 (86), PM PHF=0.61

* Wednesday, October 4, 2023 - Total=625, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**1**	**0**	**0**	**1**	**3**	**8**	**17**	**118**	**27**	**25**	**47**	**39**	**37**	**58**	**61**	**56**	**43**	**41**	**19**	**9**	**10**	**4**	**1**	
0	0	0	0	0	0	0	3	**6**	3	11	4	10	8	14	**12**	12	11	9	5	3	4	2	0	0
0	0	0	0	0	1	3	3	**25**	10	3	9	9	8	5	**21**	16	10	15	7	2	1	0	0	0
0	0	0	0	0	0	1	5	**57**	7	4	21	11	8	**17**	15	16	11	8	5	1	5	0	0	0
0	1	0	0	1	2	4	6	**30**	7	7	13	9	13	**22**	13	12	11	9	2	3	0	2	1	0

AM Peak 0800 - 0900 (118), AM PHF=0.52 PM Peak 1430 - 1530 (72), PM PHF=0.82

* Thursday, October 5, 2023 - Total=624, 15 minute drops

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**1**	**0**	**0**	**1**	**4**	**9**	**21**	**130**	**28**	**20**	**31**	**21**	**25**	**27**	**81**	**57**	**78**	**42**	**15**	**16**	**10**	**6**	**1**	
0	1	0	0	0	0	0	5	**7**	7	6	5	5	7	3	**13**	15	25	10	5	5	2	2	0	0
0	0	0	0	1	1	2	2	**26**	8	4	4	8	10	2	**36**	12	15	16	2	6	3	1	1	0
0	0	0	0	0	0	2	6	**77**	3	4	12	7	3	6	**19**	14	24	10	5	4	2	2	0	0
0	0	0	0	0	3	5	8	**20**	10	6	10	1	5	**16**	13	16	14	6	3	1	3	1	0	0

AM Peak 0800 - 0900 (130), AM PHF=0.42 PM Peak 1445 - 1545 (84), PM PHF=0.58

Traffic Data Service -- San Jose, CA
Event Counts

EventCount-1106 -- English (ENU)

Datasets:

Site: **[3] EMERSON ST BT MELVILLE AVE AND KELLOGG AVE**
Input A: 7 - North bound A>B, South bound B>A. - Lane= 0, Excluded from totals.
Input B: 0 - Unused or unknown. - Lane= 1, Added to totals. (/2.000)
Data type: Axle sensors - Paired (Class/Speed/Count)

Profile:

Name: Default Profile
Scheme: Count events divided by setup divisor
Units: Non metric (ft, mi, ft/s, mph, lb, ton)

*** Wednesday, September 27, 2023=719, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**2**	**0**	**2**	**2**	**1**	**7**	**21**	**97**	**47**	**29**	**37**	**41**	**37**	**45**	**81**	**59**	**69**	**52**	**38**	**34**	**10**	**9**	**3**	
0	2	0	0	0	0	2	4	6	**21**	11	10	10	6	13	14	**24**	19	11	11	18	3	4	0	0
0	0	0	2	2	1	1	3	**17**	6	10	10	14	11	13	**26**	8	11	20	4	8	4	1	1	0
0	0	0	0	0	0	0	5	**50**	8	5	8	9	7	11	**25**	16	26	9	11	4	2	3	2	0
0	0	0	0	0	0	4	9	**24**	12	4	9	8	13	8	**16**	11	13	12	12	4	1	1	0	0

AM Peak 0815 - 0915 (112), AM PHF=0.56 PM Peak 1515 - 1615 (91), PM PHF=0.89

*** Thursday, September 28, 2023=639, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
0	**0**	**1**	**4**	**0**	**1**	**6**	**15**	**87**	**17**	**24**	**27**	**30**	**32**	**46**	**76**	**71**	**85**	**45**	**34**	**17**	**11**	**12**	**3**	
0	0	0	2	0	1	3	3	**12**	5	9	3	9	5	7	10	12	**24**	12	12	7	5	6	1	1
0	0	1	2	0	0	1	3	**15**	6	7	5	7	11	7	31	18	**16**	17	10	3	4	1	1	0
0	0	0	0	0	0	1	0	**48**	3	4	10	8	8	19	25	25	**27**	8	8	6	1	5	0	0
0	0	0	0	0	0	1	9	**12**	4	4	9	6	8	13	11	16	**18**	9	4	1	1	0	1	1

AM Peak 0800 - 0900 (87), AM PHF=0.46 PM Peak 1700 - 1800 (85), PM PHF=0.79

*** Friday, September 29, 2023=624, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
2	**2**	**0**	**2**	**1**	**1**	**3**	**18**	**86**	**31**	**26**	**40**	**22**	**29**	**38**	**91**	**54**	**82**	**33**	**24**	**17**	**19**	**5**	**2**	
1	1	0	0	0	0	0	4	**13**	8	12	7	2	6	11	13	**18**	26	7	7	3	4	2	0	1
0	0	0	2	0	1	0	4	**15**	12	6	8	4	9	9	**25**	15	19	13	2	8	4	2	0	0
0	1	0	0	1	0	0	4	**41**	3	7	15	8	6	13	**39**	17	21	8	7	3	5	0	2	1
1	0	0	0	0	0	3	6	**18**	8	1	10	8	8	5	**14**	4	16	5	8	3	6	1	0	1

AM Peak 0800 - 0900 (86), AM PHF=0.52 PM Peak 1515 - 1615 (96), PM PHF=0.62

*** Saturday, September 30, 2023=369, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
3	**1**	**2**	**1**	**1**	**4**	**2**	**6**	**12**	**12**	**22**	**31**	**21**	**25**	**41**	**24**	**25**	**28**	**42**	**36**	**13**	**6**	**11**	**4**	
1	0	0	0	1	2	1	1	4	5	4	5	**5**	4	7	6	5	3	**14**	20	7	0	3	2	1
0	0	1	0	0	0	1	1	2	2	5	7	**10**	7	10	9	9	1	**12**	3	1	1	5	1	1
1	0	1	0	0	2	0	1	4	3	8	**8**	4	10	8	7	4	**14**	10	10	2	4	1	0	0
1	1	0	1	0	0	0	3	2	2	5	**11**	2	4	16	3	7	**10**	6	4	3	1	2	1	0

AM Peak 1130 - 1230 (34), AM PHF=0.76 PM Peak 1730 - 1830 (50), PM PHF=0.88

*** Sunday, October 1, 2023=296, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
2	**1**	**2**	**2**	**7**	**0**	**2**	**3**	**7**	**17**	**15**	**16**	**22**	**23**	**23**	**27**	**36**	**24**	**27**	**15**	**16**	**8**	**1**	**2**	
1	0	1	2	0	0	0	0	3	5	**3**	3	8	7	7	3	**9**	3	10	2	3	8	0	1	0
1	1	1	0	0	0	0	1	0	2	**4**	5	5	5	11	**10**	3	5	4	3	0	0	1	1	1
0	0	0	0	7	0	1	2	1	1	**6**	5	6	8	1	5	**11**	6	7	2	5	0	1	0	1
0	0	0	0	0	0	1	0	3	**9**	2	3	3	3	10	**8**	6	12	5	7	5	0	0	0	1

AM Peak 0945 - 1045 (22), AM PHF=0.61 PM Peak 1545 - 1645 (38), PM PHF=0.89

*** Monday, October 2, 2023=577, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
3	**1**	**0**	**2**	**1**	**0**	**13**	**20**	**88**	**24**	**28**	**27**	**27**	**26**	**21**	**70**	**52**	**75**	**48**	**25**	**9**	**12**	**7**	**0**	
0	1	0	0	0	0	0	3	**7**	6	3	6	15	10	3	5	**17**	12	13	9	2	3	3	0	2
1	0	0	0	1	0	3	6	**17**	7	17	12	5	5	6	**24**	9	19	8	8	4	4	2	0	1
1	0	0	2	0	0	5	4	**45**	8	6	7	3	8	6	**19**	14	30	18	2	2	2	2	0	0
1	0	0	0	0	0	5	8	**19**	3	3	3	5	3	6	**22**	12	14	9	7	1	3	0	0	0

AM Peak 0800 - 0900 (88), AM PHF=0.49 PM Peak 1515 - 1615 (82), PM PHF=0.85

*** Tuesday, October 3, 2023=451, 15 minute drops**

0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300	
3	**1**	**0**	**2**	**1**	**1**	**3**	**18**	**93**	**41**	**30**	**22**	**24**	**24**	**22**	**36**	**32**	**54**	**17**	**15**	**6**	**2**	**5**	**4**	
2	1	0	2	0	0	1	3	13	**15**	15	7	6	5	6	7	6	**23**	5	7	2	0	2	0	0
1	0	0	0	1	0	0	4	**19**	14	6	3	8	3	6	12	9	**6**	5	4	3	0	0	4	0
0	0	0	0	0	0	0	4	**46**	7	8	6	3	11	5	11	8	**16**	5	2	1	0	0	0	1
0	0	0	0	0	1	2	7	**15**	6	2	6	7	5	5	7	9	**11**	2	2	0	2	3	0	0

AM Peak 0815 - 0915 (94), AM PHF=0.51 PM Peak 1700 - 1800 (54), PM PHF=0.60

Appendix C:
Automated 15-Minute Driveway Count Data

The automated driveway count data will be transmitted electronically as an Excel spreadsheet.

Appendix D:
Mailing to Families

Transportation and Parking Handbook

This section is included in our 2023-2024 Parent/Guardian Student Handbook. All Parents/Guardians and Students are required to sign that they have received and read the following section each year.

Transportation and Parking Handbook Section

Traffic reduction is a priority for the school. All members of the school community abide by our Transportation Demand Management (TDM) plan, which is posted on the MS, US, and Parent Portals. Please familiarize yourself with all parking, car registration, and traffic circulation guidelines, and make every effort to reduce your family's transportation impact.

Please note: Castilleja parents, guardians, employees, and students are prohibited from stopping or parking in front of neighbors' houses for any reason at any time except for major events as announced in advance in CastiNews.

Ideas, questions, and comments are welcome. Please email transportation@castilleja.org .

Traffic and Parking Policies

Castilleja's Conditional Use Permit to operate a school in a residential neighborhood requires us to take responsibility for traffic and parking mitigation measures on the streets surrounding the school. Castilleja must be responsible in this regard, and t he school has made an agreement with the City of Palo Alto to enforce the following traffic/parking policies. These traffic policies are as important to the school as all other policies; they are policies that students and parents/guardians agree to abide by as part of enrolling at Castilleja.
Those who live within two miles of the school are expected to make every effort to walk or ride a bike to get to campus.

Bicycles

Students are encouraged to ride their bikes to school. Racks for bicycles are provided on campus adjacent to the Joan Z. Lonergan Center and the Arrillaga Family Campus Center; bikes should be locked and parked away from sidewalk areas. A map of bicycle routes to campus is available on the Portal.

Morning School Bus Service

Castilleja provides morning shuttle service to school each morning and return service in the afternoon. Please refer to the transportation portal for updated information and schedules.

Shuttle Service to and from the Train Station

Students taking Caltrain to commute to school will be transported to and from the Palo Alto University Avenue Caltrain Station in school vans in the mornings and after school.

In addition, at the end of the school day there will be five scheduled van runs from Castilleja to the Palo Alto CalTrain Station.

If CalTrain's scheduled departure times unexpectedly change, the Castilleja van service will try to accommodate the changes or delays. Each van can seat nine passengers, excluding the driver. If more than nine students sign up to ride on any day, additional vans will be put into service to accommodate all riders.

Van riders can sign up on the Transportation Portal to ride the morning and afternoon CalTrain van shuttles. You can also view the scheduled morning pick-up time and the afternoon departure times. For more information contact transportation@castilleja.org

Shuttle Service to and from East Palo Alto

Castilleja provides shuttle service for students commuting from East Palo Alto each school day. There are currently 3 stops, the EPA library, the Boys and Girls Club and University Circle. Each van can seat nine passengers, excluding the driver. If more than nine students sign up to ride on any day, additional vans will be put into service to accommodate all riders. Riders can sign up on the Transportation Portal to ride the morning and afternoon shuttles. You can also view the scheduled morning pick-up time and the afternoon departure times. For more information contact transportation@castilleja.org .

Carpools

Carpooling is the best way to reduce traffic and parking around the school. All carpools (two or more students, including siblings) must use the Employee Parking Lot driveway at Emerson and Kellogg for drop-off and pick-up. The carpool lane is used for dropping off large objects such as boxes, golf bags, etc. The carpool lane is also used for changing drivers at drop-off or pick-up times.

In support of our carpooling efforts, Castilleja is participating in the Casti Carpool Program found on the transportation portal.

Drop-Off and Pick-Up

General Drop-off and Pick-up

Any car driving to campus must be registered via the Vehicle Registration Form and have a parking sticker affixed to the lower right hand corner of the windshield.

- **Middle School:** Drop-off and pick-up for the Middle School will be on Bryant Street
    - For families with students across both divisions, use Kellogg Street
- **Upper School:** Drop-off and pick-up for the Upper School will be on Kellogg Street

- **Carpools:** Please use the Employee lot, entering on Kellogg Street and exiting on Emerson Street

No left turns are allowed into or out of the driveways at any time. Please pull into the driveway to allow room for cars to enter behind you. **No queuing is allowed in the street at any time.** If the driveway is full, parents must circle the campus and come through again. **Please follow all traffic monitor instructions.** ***Students with learner's permits may drive through the Carpool Lane.*** **The Carpool Lane is the only location used for changing drivers at drop-off or pick-up times.**

Visitor Lot at the Gunn Administration Building

The visitor lot is available for mid-day drop off/pick up for medical or other appointments when parent checkout is needed. Parents are encouraged to use the visitor lot as their primary parking location when attending meetings at Castilleja during the school day.

Helpful Reminders

In addition, please observe the following:

- Bryant Street is an official bike route which sees high bike traffic throughout the day. Please drive carefully and look both ways several times before entering Bryant Street.
- Make sure your student is ready to get out of the car quickly by keeping her backpack and personal belongings in the seat next to her, as opposed to the trunk or other difficult-to-access places.
- For your child's safety, do not let children off across the street and have them cross in the middle of the block.
- Stopping in front of neighbors' houses across the street to wait for your student is prohibited.
- **Do not block the street** for any reason at any time. Traffic must be able to flow on Kellogg, Bryant, and Emerson at all times.
- **Do not block the driveways.** If your student is not ready to enter the car, you must pull out of the driveway and drive around the block so that others can circulate through the driveway.
- No double parking is permitted at any time.
- Arrive at school a few minutes earlier in the morning or arrive later in the afternoon when there is less congestion.
- Always be mindful of traffic and be courteous.

Late Pick-Up Safety

- The Bryant Street "Carved/Green Doors" at the semi-circular driveway are locked at 4:00pm. After 4:00pm, parents/guardians must pick up their students at the Kellogg Avenue doors at the Arrillaga Family Campus Center, where

students can wait inside the lobby or work in the library. The Kellogg Avenue doors are also locked for entry at 4:00pm, but students may exit when their parents/guardians arrive in the Kellogg Avenue driveway for pick-up.
- At 6:00pm the Arrillaga Family Campus Center is closed and all students should have been picked up from regular school activities.
- Specific pick up information will be provided for afterschool activities that end after 6:00pm.
- Students are instructed not to open locked doors for unknown individuals. Please wear your name badge when on or entering campus.

Vehicle Registration and Parking

Driving a car to school and parking at school are considered privileges, and only seniors may drive to school. There will be limited exceptions for special circumstances as determined by the head of Upper School.

Any senior who drives to school must agree to abide by all the traffic/parking policies or **they will have their privilege of bringing a car to campus revoked.** All students and employees who drive to school and whose license allows are encouraged to carpool with others.

Parking or pickup infractions by parents or students will come to the attention of the division heads, who will manage the associated consequences outlined in the Traffic/Parking Infractions on Campus section.

All vehicles brought or driven to school by parents and students must be registered through the transportation portal.

- A school-issued parking sticker must be affixed to the lower corner of the passenger-side front windshield of any car parked on or around the school campus.
- A family should register any vehicle that may be driven to campus.
- Students who do not have a parking sticker attached to the windshield may not park in any parking lots or on the school side of the street.

School-associated vehicles, including those driven by parents/guardians and students, must abide by the following parking policies:

- Vehicles may park **ONLY in school parking lots and on the school side of the street** on the blocks of Bryant, Kellogg, and Emerson which immediately surround the school. **Parking is not allowed anywhere else in the neighborhood.**
- Vehicles must **never block neighbors' or school driveways.**
- Vehicles should park close together, leaving minimal space between vehicles.

Senior Drivers: Seniors may park in the Senior Parking lot, behind the Joan Z. Lonergan Center, and on the school side of the street along the perimeter of the school.

Traffic/Parking Infractions on Campus

Castilleja considers violations of traffic/parking guidelines to be serious infractions of school policy.

Castilleja has sole discretion in determining what conduct violates its expectations and the appropriate consequences for traffic/parking violations. Generally, the process for traffic/parking infractions for Upper School students and parents is described below, though the school may respond as it deems appropriate under the circumstances, including deciding not to follow all or any of these steps before revoking privileges in situations where Castilleja determines a serious violation occurred.

The process for traffic/parking infractions for Upper School students:

- *First Warning:* The Class Dean or Employee will ask the student to correct the traffic/parking infraction immediately.
- *Second Warning* The Class Dean or Employee will ask the student to correct the traffic/parking infraction immediately and remind the student about the parking rules. The US Dean of Students meets with the student and informs the parent/guardian of the infractions. The US Dean of Students will work with the student to design consequences.
- *Third Warning* US Dean of Students and/or the Head of Upper School meets with the student and the student's parents/guardians. Driving privileges will be suspended for 2 weeks.
- *Fourth Warning* Driving privileges are revoked for the remainder of the school year.

The process for traffic/parking infractions for parents/guardians:

- *First Warning* The parent/guardian receives an email explaining drop-off and pick-up procedures and rules.
- *Second Infraction* The parent/guardian receives a written warning and is notified that the next infraction will come with a fine.
- *Third Infraction*: The parent/guardian meets with the division head and the parent receives a $50 fine from the school.

TDM Letter to Students and Parents/Guardians

FEHR PEERS

Castilleja

August 8, 2023

Dear Castilleja Students, Parents, and Guardians,

Traffic reduction and environmental sustainability have been long-standing priorities at Castilleja. As we continue to witness the impacts of climate change, we all need to reflect on ways that we can reduce the use of fossil fuels in our daily lives. In addition, Castilleja's Conditional Use Permit (CUP) offers our community guidelines around parking and commuting to and from our Bryant Street campus. For all of these reasons and more, we expect every employee, student driver, and parent/guardian driver coming and going from our Bryant Street campus to support our Traffic Demand Management (TDM) program by adopting one or more ways to commute other than in single-occupancy vehicles. We also hope these good habits will extend to our commuting patterns at the JCC whenever possible because they do serve the greater good on many levels.

In this letter, we are sharing details about all aspects of our TDM program, but first **we want to highlight important guidelines that are specific to the Bryant Street campus**:

- **Parking:** Castilleja community members, including parents and guardians, are only able to park in campus lots and on the school side of the street. There are no approved parking or waiting zones on surrounding blocks.
- **Student Drivers:**
    - Seniors: Our CUP states that we may only allow seniors to park on campus and around campus. The Senior Lot will continue to be available to them, and they will also be able to park around the block on the school side of the street.
    - Juniors: We have secured satellite parking for juniors at the AME Zion Church with shuttle service to and from campus. Juniors who wish to use this option, should sign up via this link, also accessible on the Transportation Portal. We can grant a small number of juniors parking permission for special circumstances (e.g. they live out of reach of other TDM options, have an injury, etc.) Each case will be evaluated by the Head of School. Please contact Upper School Head Anne Rubin if you need more information about applying for an exception, or if you would like to talk over which commuting option will be best for your family. Please submit this form by Friday, August 18, if you would like to apply.

Other TDM options are described in more detail below but we do want to highlight the following ways to be part of the solution:

- **Bike/Walk:** It is our expectation that families who live within two miles of the Bryant Street campus will make every effort to commit to walking or biking to school.
- **Caltrain:** Castilleja continues to offer free morning and afternoon shuttles to and from the University Avenue CalTrain station. This is a great option for families who live along the CalTrain corridor.
- **Carpooling:** If none of the above options work, please consider carpooling. Castilleja will help you find carpool buddies (see details below).

Parking and traffic policies at our Bryant Street campus will be enforced twenty-four hours a day, and the partnership of every parent, guardian, student, and employee ensures our success. We want to partner with you to help you find the best choice for your family. **Please see below for details about different options for your commute including free bus and shuttle services in the morning and afternoon provided by Castilleja.** Thank you in advance for your extraordinary efforts to help Castilleja succeed in reducing traffic and preserving the environment. If you have any comments, questions, or suggestions, please do not hesitate to contact us. Please continue to read below for additional information about our transportation policies at the JCC and Bryant Street campuses.

Sincerely,
Nanci Kauffman and Kathy Layendecker

Bryant Street Campus Transportation

Alternative Modes of Transportation

We expect families coming and going from the Bryant Street campus to use one of the following forms of transportation at least three times a week.

- **Bike or Walk to Campus**
  - Biking and walking are always great alternatives for those living within 1-2 miles of school. Castilleja has many bike racks in different locations around campus. See safe bike routes to school here: Castilleja School Safe Bike Routes.
- **Take Castilleja Morning and Afternoon School Buses**
  - Castilleja has six school routes that reach many areas, including San Carlos; Portola Valley/Menlo Park; Los Altos; San Mateo; Burlingame/Woodside; and East Palo Alto. View the route schedule and sign up here.
- **Ride Caltrain**
  - If you live near a Caltrain station, consider the train. Castilleja picks up at the University Avenue station in the morning and provides return service after school via school vans. Check out the Caltrain Schedules here and Castilleja's Caltrain van schedule and sign up here.
- **Carpool to School**
  - Looking for a carpool or friends for your daughter to walk or bike with? Fill out this form to connect with other Castilleja families who are also interested in forming a carpool.

Circulation Requirements

If you must drive, please follow these guidelines when driving through the neighborhood:

- **Traffic flows clockwise** (right turns only). See the Circulation Map for details.
- ***No left turns*** into or out of campus driveways are permitted at any time.
- **No pick-up or drop-off is allowed in the street.** All cars must travel through Castilleja's driveways in order to drop-off or pick-up.
- **Watch for bicycles and pedestrians**: Bryant Street is an official Bike Boulevard.
- **No double-parking** is permitted at any time.
- **Traffic must move** at all times on Kellogg, Bryant, Emerson, and Embarcadero. If queuing occurs from the driveway onto the street, please circle the block and return.

All carpools (more than one family) must use the faculty/staff parking lot at Emerson and Kellogg for drop-off and pick-up. Students with a learner's permit may drive through the carpool lane to give additional time to switch drivers.

Drop-off and Pick-up

Any car driving to campus must be registered via the Vehicle Registration Form and have a parking sticker affixed to the lower right hand corner of the windshield. Student drop offs and pickups are not allowed in the surrounding neighborhood or on the street. All student drop offs and pickups must take place in the following locations:

- **Middle School:** Drop-off and pick-up for the Middle School will be on Bryant Street
- For families with students across both divisions, use Bryant Street
- **Upper School:** Drop-off and pick-up for the Upper School will be on Kellogg Street
- **Carpools:** Please use the Employee lot, entering on Kellogg Street and exiting on Emerson Street
- **Pick up after athletics practices:** Please use the Employee lot, entering on Kellogg Street and exiting on Emerson Street

Parking

Parents/Guardians

We ask parents and guardians to help us reduce traffic in the neighborhood; consider carpooling, walking, biking, or taking the Palo Alto Shuttle to meetings on campus. If you must drive a car to campus for a meeting, you can park in spaces in the Admin lots or on the school side of the street on Bryant, Kellogg, and Emerson. All other parking around campus and in the neighborhood is in violation of our CUP. Any parent/guardian/family member who drives to school must register their car using the Vehicle Registration Form.

Students: Seniors

Any senior or approved junior who drives to school must register their car using the Vehicle Registration Form. Seniors may park in the senior parking lot or find parking on Bryant, Kellogg, or Emerson on the school side of the street. There are no longer approved zones on surrounding blocks; students who are in violation of these rules will be reported to the Head of Upper School, and disciplinary action will be taken. Multiple infractions will result in revocation of the parking privilege.

JCC Campus Transportation

Alternative Modes of Transportation

We encourage families traveling to the JCC to consider traffic reduction measures whenever possible.

- **Walk or Bike to Campus**
  - Bike racks in the garage are available for students who bike to campus. Please remember to bring a lock, as we share the space with other community members.
- **Take Castilleja Morning and Afternoon School Buses**
  - Castilleja has six school routes that reach many areas, including San Carlos; Portola Valley/Menlo Park; Los Altos; San Mateo; Burlingame/Woodside; and East Palo Alto. View the route schedule and sign up here.
- **Carpool to School**
  - Looking for a carpool or friends for your daughter to walk or bike with? Fill out this form to connect with other Castilleja families who are also interested in forming a carpool.

If you are commuting to the JCC by car, please remember to complete your JCC membership process before the start of school, as you will need this pass to drop off and pick up your student. During orientation week, we will give you a few placards you can share with family members who may occasionally pick up your student.

Drop-off and Pick-up

Please try to arrive a few minutes after the 3:00pm dismissal time to pick up your student to allow them time to gather their belongings and make their way to the pick-up area (the circular drive off Fabian Way). There is limited pace for cars and a five minute time limit for waiting in the pick up area. You may be moved along if you arrive too early.

Transportation Portal

Ideas and comments are welcome, please contact transportation@castilleja.org.

Castilleja School
1310 Bryant Street, Palo Alto, CA 94301
(650) 328–3160
www.castilleja.org

TDM Letter to Juniors and Sophomores

FEHR PEERS

Castilleja

Dear Juniors, Sophomores, and their Parents and Guardians,

We are writing to share some news and clarify our policy about students driving to school. As you know, only seniors have open permission to drive to campus and park in the senior lot or on the school side of the street around Castilleja. However, we want to outline other options for our juniors and sophomores who drive.

Parking Waivers for Juniors to Park on Campus

We have a limited number of waivers we can grant to allow juniors with special circumstances to drive to campus and park on the school side of the street. Please use this link to apply for a waiver by Wednesday, August 23. Sophomores are not eligible to apply for this exception. Upper School Head Anne Rubin will be in touch with the decisions about waivers on Friday, August 25.

Parking at the AME Zion Church for Juniors and Sophomores

We have secured satellite parking at the AME Zion Church with shuttle service to and from campus. Last year, this option was only available to juniors, but we have just secured additional spots, so we can now open this to sophomores as well. Students who wish to use this option should sign up via this link. Please sign up by 9:00pm the night before you will need shuttle service to campus so that we can plan accordingly.

Please reach out with any questions,

Warmly,
Ms. Layendecker
Ms. Rubin

Castilleja School
1310 Bryant Street, Palo Alto, CA 94301
(650) 328–3160
www.castilleja.org

TDM Letter to Employees

Thursday, September 7, 2023

Dear Colleagues,

It has been a busy start to the school year and my Traffic Demand Management (TDM) commitment email to you is a bit delayed. Thank you for your patience. I am emailing you now with more information about alternative modes of transportation and the link to fill out your TDM pledge.

Action Needed: By September 8, submit your TDM pledge.

We are asking every employee to commit to *TDM four days a week We acknowledge the extra effort it takes to fulfill the TDM requirements. Please know that we appreciate everyone's efforts to help us abide by the school's new Conditional Use Permit (CUP), which requires us to meet a specified number of trips every morning and every afternoon. It takes each one of us to make a collective difference.

If you must bring a car to campus, please follow these guidelines:

- Employees are only permitted to park:
  - In campus lots (Admin, Employee)
  - At our designated remote parking lots (First Presbyterian Church and AME Zion Church)
  - On the school side of the blocks surrounding campus (Bryant, Kellogg, and Emerson)
- **Parking in the neighborhood is strictly prohibited and in violation of our CUP.**
- Help with Shuttle Driving:
  - We continue to need help with shuttle driving and could use your support. If you can help –even once a week–please contact Vince. He can work with you to identify times that would work for your schedule.
- Traffic Brigade:
  - If you need to bring a car to campus on a day when you normally would have fulfilled your TDM pledge, we ask that you offset your commute by helping with the traffic brigade. Please find the updated traffic brigade expectations here and the link for signing up for a shift.
- Register Your Car:
  - Any car you drive to campus must be registered and have a sticker.
- TDM Reimbursement:
  - Make sure you take advantage of your $50 TDM reimbursement for any item that will help support your commitment to TDM.

All of this information is also available on the Employee TDM page on the Employee Portal.

VisitU App to Sign In and Sign Out

Good news! You can use the VisitU app from your phone to check in and out. You will get the same questions on the app as you do from the kiosk. From the home page click on the three bars in the left corner of the screen and choose Check In or Out.

We use the VisitU app to calculate your TDM incentive payments and to account for anyone on campus, at any time, should there be an emergency. Please make sure you are logging in and out of VisitU every day even if you are bringing a car to campus.

Thank you again for your continued support and efforts to reduce trips to campus.

Best,

Sherie & Elke

Quick links

- Transportation Portal Page
  - Reimbursement form for your $50 (Account 01-56195-515)
  - Traffic Brigade Expectations
  - Register a new car or get a new sticker here
  - Traffic Brigade Signups 2023 - 2024

CastiNews Special Events

As per our CUP, we include special event parking information in our weekly newsletter, CastiNews. Below are CastiNews blurbs from this monitoring reporting period:

August 4, 2023:

TRANSPORTATION AND PARKING PORTAL
Please familiarize yourself with our Transportation and Parking Portal for families. Here you will find details about:

- Shuttle routes
- Car registration
- Pick up/drop off instructions

You can find it under "Transportation" in the Parent/Guardian Portal. Questions about TDM and Transportation? Contact Assistant Superintendent of Buildings and Grounds Vince Dailey.

August 11, 2023:

NEW! PARKING FOR UPCOMING EVENTS
The 6th Grade Family Ice Cream Social is on Saturday, August 19. Please park in the lots on campus and along the curb around campus. Please do not park in the surrounding neighborhood.

School activities will begin Monday, August 21, for some grades. Please remember to use the following drop off locations:

- Middle School: Bryant Street
- Upper School: Kellogg Avenue
- Carpool: Use the Employee Lot and drop your student(s) near the pool gate

August 18, 2023:

NEW! BACK-TO-SCHOOL NIGHT: THURSDAY, SEPTEMBER 14
We are looking forward to Back-to-School Night on Thursday, September 14! Parents and guardians of 6th through 12th graders are invited to arrive at 5:30pm for a light dinner on the Circle. Students do not attend. Details about downloading your student's class schedule will be shared soon. Be sure to stop by the check-in table to pick up your special name badge and your family's school directory upon arrival. Parking on Spieker Field. Questions? Contact Director of Events Ellen Moore.

PARKING FOR UPCOMING EVENTS

The 6th Grade Family Ice Cream Social is tomorrow, August 19. Please park in the lots on campus and along the curb around campus. Please do not park in the surrounding neighborhood.

School activities will begin Monday, August 21, for some grades. Please remember to use the following drop off locations:

- Middle School: Bryant Street
- Upper School: Kellogg Avenue
- Carpool: Use the Employee Lot and drop your student(s) near the pool gate

September 1, 2023:

NEW! PARKING FOR PARENT/GUARDIAN MEETINGS
Please follow these guidelines for parking when you attend meetings on campus. We have limited reserved visitor parking in the Administrative Building lot. If all spots are taken, please park along the curb on the school-side of the street. Parking in the neighborhood is not permitted. When possible, please consider alternative modes of transportation, such as walking, biking, carpooling, or taking the train. Questions about parking? Contact Vince Dailey.

September 8, 2023:

BACK-TO-SCHOOL NIGHT: THURSDAY, SEPTEMBER 14, FROM 5:30 TO 9:00PM
Parents and guardians of 6th through 12th graders are invited to arrive at 5:30pm for a light dinner on the Circle. At 6:15pm, Acting Head of School Kathy Layendecker and former Head of National Cathedral School Kathleen Jamieson, who will serve on the school's transition team, will partner to welcome everyone.

Families with students in 7th through 12th grade will receive an email with a link to their student's schedule next Tuesday, and 6th grade families will meet briefly with their Dean following the program on the Circle. Upon arrival, be sure to stop by the check-in table to pick up your name tag (6th grade parents and guardians already have theirs) and your family's school directory. Questions? Contact Director of Events Ellen Moore.

Parking Details: We encourage you to take Caltrain, carpool, walk, or bike. We will provide shuttles from the Caltrain station and satellite parking at Paly (50 Embarcadero Rd). Spieker Field will also be open. As this is one of our major events, we are allowed to park in the neighborhood, but please consider other options. Questions about parking? Contact Vince Dailey.

September 22, 2023:

NEW! PARKING FOR GRADE-LEVEL PARENT/GUARDIAN COFFEES

If you are coming to campus for a grade-level Parent/Guardian Coffee, please try to carpool, take the train, walk, or bike whenever possible to help us reduce the impact on the neighborhood. If you must bring a car to campus, there will be a number of visitor parking spots available in the Admin lot. If that lot is full, please park curbside on the campus side of the street. Per our CUP, there is no parking allowed in the neighborhood.

September 29, 2023 & October 6, 2023:

PARKING FOR GRADE-LEVEL PARENT/GUARDIAN COFFEES

If you are coming to campus for a grade-level Parent/Guardian Coffee, please try to carpool, take the train, walk, or bike whenever possible to help us reduce the impact on the neighborhood. If you must bring a car to campus, there will be a number of visitor parking spots available in the Admin lot. If that lot is full, please park curbside on the campus side of the street. Per our CUP, there is no parking allowed in the neighborhood.

CALTRAIN SCHEDULE UPDATE

Caltrain has announced a new weekday schedule (see this link for the updated schedule). We will make some adjustments to the Castilleja van shuttle schedule to accommodate our Caltrain riders. The van shuttle will pickup at the Caltrain station every 10 minutes each morning, with the following schedule: 7:40am, 7:50am, 8:00am, 8:10am, 8:20am, 8:30am, and 8:40am.

According to the new Caltrain schedule, Northbound trains will now be departing at 3:26pm, two minutes earlier than the current 3:28pm. Our train-bound shuttles will continue to depart Castilleja at 3:20pm.

Appendix E:
2023-2024 TDM Operations Guide and Program Manual

FEHR PEERS

Castilleja School

2023-24

Transportation Demand Management

Operations Guide & Program Manual

An annual consolidation of Castilleja School TDM mitigation practices & requirements

OVERVIEW OF TDM PROGRAMS & OPERATIONS MANAGEMENT

This Operations Guide provides an overview of the planned mitigation strategies for the 2023-24 academic year to achieve our AM peak trip threshold of 383 trips and our Average Daily Trip (ADT) threshold of 1198. It contains appropriate measures and elements consistent with other Palo Alto, Santa Clara County, and regional commute programs, as well as the required COA's and Mitigation Measures required by the RLUA. The goal is that by implementing the strategies listed in this Operations Guide, Castilleja will successfully reduce trip counts and impact to the neighborhood.

The Operations Guide is categorized in the following sections:

I. Modes of Transportation
II. Communication and Education
III. Traffic and Parking Management
IV. School Operations
V. Monitoring and Reporting

Modes of Transportation

CARPOOLING

Castilleja actively encourages carpooling for employees, students, and parents/guardians. For employees, we offer cash incentives to those who commute with two or more in a car not in the same family. For students and parents/guardians we have programs in place to support the matching of families. In addition, Castilleja offers carpoolers in electric vehicles priority in using chargers in the employee parking lot.

- **Student Carpool Facilitation:** Castilleja's student carpool matching efforts include a parent representative who contacts households that live near an active carpool or live near other homes to help foster a carpool arrangement between these families. Parents looking for a carpool match can fill out the online form located on our website. A member of our parent community uses the survey results to help facilitate carpool matching.

- **Employee Carpool Facilitation**: Castilleja has a spreadsheet for employees on the Employee Transportation Portal for employees wishing to find a carpool partner.

WALKING AND BIKING

Castilleja actively encourages walking and biking to school for both students and employees that live within a 2-mile radius of campus. For employees we offer a cash incentive for walking or biking to school. For employees and students, we provide on-site bike repair equipment and conduct bike safety and maintenance clinics.

- **Bicycle and Pedestrian Connections:** Bicycling and walking are an alternative to the private automobile. They are also zero-emission modes of transport and, therefore, every trip converted from a car to a bike or walk helps our air quality. Castilleja supports and encourages biking and walking programs. Our new campus will incorporate bicycle lanes and paths to promote bike commuting and walking.

- **Bicycle Parking:** Castilleja provides more than 100 secure bicycle facilities which is currently more than enough bike parking for all of our students and employees who wish to commute to Castilleja by bicycle. For our campus remodel Castilleja plans to install 140 Class II secure bicycle parking facilities for bicycle commuters. Castilleja counts bicycle parking daily. As the demand for bicycle facilities expands, Castilleja will add more racks to accommodate the growing number of bicycle commuters.

- **Bicycle Repair Fix It Station:** Castilleja has a bicycle Fix-it station in the maintenance office. The bike Fix-it station includes an air compressor and a bike repair kit. We have staff that will assist any students or employees that need help with maintaining their bike.

- **Bicycle Tune Up Day:** Castilleja hosts one to two free events during the school year with a local bicycle shop or mobile service to provide free bicycle mini-tune-up or maintenance checks for all students, faculty, and staff. Tune-up events help promote the Bike-to School Days campaign.

- **Bicycle Safety Education:** Castilleja hosts a bicycle safety education class taught by staff or a local bicycle advocacy organization twice per year. The bike safety workshop will review bike riding basics, family biking tips, and general bike mechanics.

- **On-Campus Bikeshare:** Castilleja currently has two school-owned bicycles for employees to use for lunchtime recreation or daytime errands.

- **Walking or Biking to Campus Guidelines**: Castilleja provides safe route mapping for biking and walking to school to students and employees. According to WalkScore.com, Castilleja rates a 72 out of 100 as a "very walkable" location.

Transit, Van, and Shuttles.

- **Free School Bus and Van Service:** Castilleja offers free school bus and van service from Burlingame, San Mateo, Woodside, Portola Valley, the Los Altos region, East Palo Alto, and Menlo Park. This free service is available to students and employees. The school bus routes are listed on the Castilleja internal transportation resource portal, https://www.castilleja.org/portals/tdm.

- **Caltrain Shuttle Van:** Castilleja operates four to five last-mile van pick-up services for students and employees traveling to and from school via Caltrain. The van picks students and employees up at the Palo Alto University Avenue Caltrain Station in the morning and provides return service to the station after school. The Caltrain shuttle schedule can be found on our internal transportation portal https://www.castilleja.org/portals/tdm .

- **Student Parent/Guardian Incentive Program**: We currently offer our school bus/van and shuttle services free of charge to our students and employees. We routinely monitor our current routes and look for opportunities to add routes as needed.

Communication and Education

Castilleja TDM Resource Portal Webpage

- **Castilleja Commuter Resource Webpage (Portal):** Castilleja maintains web pages containing transportation resources and policy information for parents/guardians, students, and employees. Traffic reduction is a priority for the school. All school community members must abide by the school's TDM plan, posted on the Employee, and Parent/Guardian portals. The portals include instructions regarding all parking, car registration, and traffic circulation guidelines and the expectations that students, parents, and employees make every effort to reduce their transportation impact.

- **Employee Portal TDM Webpage:** Our employee transportation and parking TDM webpage contains some of the following information:
  - Parking requirements for employees who bring a car to campus
  - Information about our loaner bicycles
  - TDM pledge and trip reduction policy
  - Describes our 2023/24 employee incentive program
  - Links to: Bus/Van/Shuttle Schedules and Vehicle Registration

- **Parent/Guardian Portal Transportation Webpage:** Our parent/guardian transportation portal page contains some of the following information:
  - Traffic and trip reduction policy
  - Parking guidelines
  - Who can drive to campus (Seniors only)
  - Our van/bus shuttle program and links to the schedule
  - Link to our vehicle registration form

Student Parent TDM Communications

- **Student TDM Communications:** At the start of each semester Castilleja will remind Seniors that they must register all cars that will be driven to campus and review the traffic and parking policies. For the 2023/24 school year we have started issuing yellow stickers to our students to easily identify our Senior drivers. In addition we have linked the process for issuing Senior driver car stickers to our “Senior Privileges” to better incentivize drivers to register their vehicles.

- **Student & Parent/Guardian School TDM Communications:** Castilleja sends out emails and our weekly newsletter communications to inform students and

parents/guardians of the following:

- Commuter policies
- Transportation & free bus/shuttle services
- Parking updates and information
- School traffic TDM requirements
- Alternative options to consider such as biking, walking, carpooling or using the free bus/shuttle service

- **Student s& Parent/Guardian Traffic Reduction Policy:** At the start of each school year and the second semester families receive communication about the importance of limiting the school's traffic impact on the surrounding neighborhood through transportation marketing materials, the handbook, and our TDM Transportation portal page. All students and parents are encouraged to carpool, ride Caltrain, and use the school's buses and shuttles. Students who live near campus are encouraged to walk or ride a bike to school.

- **Student & Parent/Guardian Handbook TDM Information**: At the start of each school year students and parents/guardians are provided a handbook with our traffic rules and consequences for non-compliance. All students and parents/guardians are required to sign a form attesting that they have received and read the handbook.

CASTILLEJA NEWS TRANSPORTATION SECTION NEWSLETTER

- **Castilleja's Weekly Newsletter:** CastiNews is Castilleja's weekly newsletter and includes information about events, parking, and traffic minimization. CastiNews goes to parents/guardians and employees and includes a transportation and parking section. This section is used to provide traffic and parking updates for special events or any general updates as needed.

Traffic and Parking Management

Parking Restrictions

- **Restrict Student Driving and Parking on Campus**: Juniors are prohibited from driving and parking on or around campus however 5 exceptions to this rule are allowed at any given time for students that have extenuating circumstances.

- **Campus Parking:** Students, parents/guardians, visitors and employees are informed that they may only park on campus, in the schools remote lots, and on the school side of the street around campus.

- **Designated Student and Employee Parking Program:** The school has created dedicated student parking in the senior lot and employee parking in the Kellogg/Emmerson lot. In addition, Castilleja has reserved EV Parking for employees that carpool and drive an Electric Vehicle. All visitors to campus are instructed to use the Admin Lot.

- **Visitor Parking Lot:** The area in front of the Administration Building has been designated as the visitor parking zone. All visitors to campus are instructed to use this parking lot.

Off-Campus Parking

- **Remote Parking Facilities:** Castilleja currently leases 25 parking spaces at First Presbyterian Church for use by employees allowing them to park and walk to campus. Castilleja also currently leases 15 parking spaces at University AME Zion Church for students and employees. There is a shuttle that runs between the church and the school in the morning and multiple times in the afternoon.

- **Rules for parking at the off-campus lots:**

  First Presbyterian Church

  - ❖ Parking is allowed 6:30 a.m. - 6:00 p.m.
  - ❖ No moving your car to campus during the school day
  - ❖ Be respectful of the neighborhood: Keep quiet when returning to

your car.

Zion Church

- ❖ Parking is allowed 6:00 a.m. – 8:00 p.m.
- ❖ Sign up the day before to schedule shuttle service
- ❖ Be respectful of the neighborhood: Keep quiet when returning to your car or waiting for the shuttle.

Special Event Parking Management

- **Special Event Parking and Traffic Management:** Castilleja will review the parking and traffic requirements for each special event included in our special event list provided to the City at the start of the school year.

Castilleja will implement our special event parking management mitigation measures (listed below) for events that fall into the following categories:

- Major Events
- Special Events taking place 8:45 a.m. - 3:30 p.m, with greater than 80 guests
- Special Event taking place outside of instruction hours with greater than 160 guests.

- **Special Event Parking Mitigation Measures:**

✓ Provide traffic monitors to make sure that all vehicles park legally and safely.

✓ Provide shuttles to Caltrain and publish the shuttle schedule in Casti News.

✓ Make every effort to arrange off-site parking with nearby parking lots and provide shuttle service to and from the parking locations.

✓ Use the athletic field for overflow parking when needed.

- A nighttime and weekend supervisor lives in housing near the school to supervise traffic and parking during evening and weekend events. The employee is also on call should an unforeseen disruption occur.

- **Parking for School Committee Meetings:** For school committee meetings Castilleja will coordinate a parking plan and shuttle schedule when needed. The parking plan and shuttle schedule will be communicated via CastiNews and included in committee member communications. At the start of these meetings leaders will be instructed to remind guests of our parking policies and ask guests that are not parked in an approved location to move their cars.

Summer Camp Parking and Traffic Management

- **Summer Camp Parking Mitigation Measures:** Summer camp drop-off and pick-up will be conducted on campus. Camp employees will facilitate getting campers into vehicles and ensure all parking/traffic policies are being followed. It will be the responsibility of the Director of Summer Camp to enforce the policies with parents.

Traffic Rules, Enforcement, Monitoring and Management

- **Daily Traffic Management:** Castilleja uses school employees and security guards to help enforce all of our traffic rules. Castilleja traffic monitors will be identified by wearing a highly visible safety vest. During peak traffic times in the morning and afternoon Castilleja uses a total of seven attendants to enforce the following rules and safety measures:
    - Right turn only rule into and out of campus driveways and parking lots
    - Make sure cars do not back up on Kellogg, Bryant, Emerson or Embarcadero
    - No double parking in the neighborhood
    - No drop-off/pick-up of students outside of approved drop-off locations
    - No blocking the neighbor driveways at any time.
    - Maintain traffic flow in driveways. Drivers are directed to circle the block and return if their student is not at the pick-up location.
    - Monitor the exit onto Bryant street to assure that the bike route is kept safe upon exiting.

- **Traffic Monitor Training:** At the beginning of the school year school traffic monitors are trained on the above procedures as well as being instructed to report any excessive vehicle queues, safety concerns, or other concerns or recommendations to improve safety and circulation.

- **Daily Onsite and Surrounding Public Street Parking Oversight:** At least once per day traffic attendants will monitor parking onsite and on surrounding public streets. Any offenders are notified to move their car and added to our violation list for follow up if

necessary.

- **Student Drop-off and Pick Up Distribution:** Castilleja has multiple drop-off and pick up locations. Morning drop-offs and afternoon pick-ups are positioned in separate locations depending on grade level, carpool, and multi grade level families. Families who carpool use the priority loading area in the Employee Lot located by the pool. Castilleja attempts to distribute a portion of users at drop-off/pick-up areas (43% Bryant St, 30% Kellogg Ave, and 27% Bryant St. onto Emerson St.) to manage peak-hour traffic more efficiently. Castilleja will routinely monitor and reassess the drop-off/pick-up assignments to balance traffic flow and mitigate any back up onto the surrounding streets.

School Operations

Transportation Coordinators: Castilleja has designated two staff members to support the school's transportation facilities and programs. One staff person has a primary responsibility to oversee and manage transportation programs for the school. A second staff member aids and supports the transportation coordinator.

Vehicle Registration and Permitting: Vehicle registration and permitting are required for all students, parents/guardians, and employees. The Transportation Portal houses the link to the Vehicle Registration form. Once the form is completed, the School will issue a parking sticker, which must be affixed to the lower right-hand corner of the car's windshield.

Employee TDM Policy

- **Start of School Year Employee TDM Communication:** At the start of each semester Castilleja sets aside time for employees to register their cars, receive their I.D. tags and review the traffic and parking policies.
- **Employee TDM Handbook:** At the beginning of each school year, all Castilleja employees receive an Employee Policy Handbook. The handbook contains a section that describes the TDM rules employees are expected to follow to comply with the TDM related COA's and Mitigation Measures. All employees are encouraged to walk, ride a bike, carpool, take the train, or use the various Castilleja shuttles to campus and abide by all transportation demand programs outlined in the Transportation Section of our Employee Portal and Employee Handbook.

- **Employee TDM Reduction Pledge – Mandatory Participation:** For the 2023-24 school year we are asking all employees to commit to doing one of the following, at least four times a week:

    1. Commute by means other than a car (walk, bike, take the train, or use Castilleja van/bus transportation)
    2. Carpool with two or more non-family members
    3. Park in one of the remote parking lots

Employees who cannot fulfill one of the options above at least four days a week are required to sign up to help with traffic duty on days when they need to park on campus.

- **Employee TDM Commitment Survey:** All employees are sent a survey at the beginning of the school year and asked to identify which of the above options they plan to commit to. When employees check-in to our school's computer system each morning they are asked a survey question regarding their mode of transportation for that day. We use this information to monitor TDM compliance and to calculate incentives for using alternative forms of transportation.

- **New Employee TDM Orientation Packet:** As new employees arrive at Castilleja, they are supplied with a TDM Orientation Packet. This packet covers commuting to campus, preferred transport modes, commuting by car limitations, TDM monitoring and participation, and the importance of the TDM Requirements.

- **Employee Transit Benefits:** Employees can elect Commuter Transit benefits. Castilleja will provide employees up to $92.50 per pay period (maximum of $185 a month) towards their commute costs when they use public transportation to commute to and from Castilleja at least 4 days a week. Funds will be issued directly to a debit card by our administrator, HRPro, and spending deemed to be commuter funds would be limited to the purchase of a Clipper Card, or SamTrans or BART passes or transit parking.

- **Employee Incentive Program:** Castilleja actively encourages carpooling and alternative means of transportation to school. Employees earn $2.50 for each day they bike, walk, park remotely, carpool, or take public transportation. Employees must record their daily mode of transportation via the VisitU app. We use this data to calculate our TDM incentives and for TDM Plan Reporting.

- **Employee TDM Expense Reimbursement:** Employees are eligible for a $50 annual employee reimbursement to defray the cost of their TDM compliance. The

reimbursement covers bike tires, inner tubes, rain boots, helmets, bike gear, bike tune ups, transit costs, walking shoes, or fuel costs for carpool or vanpools.

Monitoring and Reporting

- **Permanent Vehicle Counter Devices:** Castilleja installed permanent vehicle counter devices at the entrances and exits of drop-off locations, surface parking lots, and garages. Castilleja will monitor the number of vehicle trips to and from campus during the peak morning hours.

- **Temporary Vehicle Counter Devices:** From time to time, Castilleja will install temporary vehicle counter devices in the public right of way at locations determined by the City Planning Director.

- **Monitoring Report:** Compiled TDM and travel data will generate a descriptive monitoring report for the City three times for the 2023/2024 school year.